AGENDA:

Memorial Resolution respecting:
Professor Emeritus Joseph O'Connell

1. Minutes of the Meeting of March 21, 2012 (attached)

2. Business Arising from the Minutes

3. Election of Members to the Striking Committee

4. Report of the Principal – Y. Roberge


6. Report from Standing Committees
   i) Priority Planning and Budget – Y. Roberge
   ii) Academic Affairs – J. Larkin

7. Report from College Officers

8. Report from Student Councils/Unions
   i) NCSC
   ii) NCRC
   iii) Program/Course Unions

9. Other Business

10. Adjournment
NEW COLLEGE COUNCIL

Minutes of the meeting of Wednesday, March 21, 2012
2:10 p.m., Room 2053, New College


Regrets: A. Guerson, L. Manicom, H. Si

Minutes of the Meeting of December 8, 2011

On a motion by S. Wilmot, seconded by C. Kim, the minutes of the meeting of December 8, 2011 were accepted as recorded.

Minutes of the Meeting of January 23, 2012

On a motion by S. Walker, seconded by O. Almasi, the minutes of the meeting of January 23, 2012 were accepted as recorded

Business Arising from the Minutes

With reference to the question regarding the Principal’s relation to the Council as outlined in the “Powers, Duties and Responsibilities of the Principal” section of the revised NCC Constitution, Y. Roberge distributed excerpts from the Governing Council’s “Policy on Appointment of Academic Administrators” (attached) which outline the Principal’s role in governance at the College.

Report of the Principal

Y. Roberge reported the following:
- S. Wilmot has been appointed Director of the Office of Residence and Student Life on a continuing basis. The College is grateful for everything Simon has done as interim director. A round of applause followed.
- African Studies and Caribbean Studies are in the process of being externally reviewed this year. The site visits earlier this year went well, and we are waiting for the reports from the reviewers.
- NCSC’s 50th Anniversary event sold out and was a wonderful event.
- An agreement has been reached between the University and CUPE 3902 Unit 1.
- Reviews of the College’s new website have been very positive. P. Cox and all those who contribute to make the site dynamic and engaging were thanked.
• The process for requesting academic positions used to be on a 5 year basis. Now, this is an annual process. The unit submits requests to the Arts & Science Committee, who in turn makes a recommendation to the Dean. New College requested a full-time lecturer position in Equity Studies this year. The Dean said that all proposals receive feedback, regardless of outcome. This feedback could be very useful in making future requests.

• The deadline for New One applications was Monday. D. Knott reported approximately 150 applications were received, which is the most applications for any of the new College One programs. Late applications will be considered until the program is full.

• The apartment in Wilson Hall is becoming available for use (existing contracts for usage of the space are finished or were terminated without prejudice). A discussion regarding the usage and the decision-making process regarding the usage will happen at the next meeting of the Building Committee. NCSC wants to be included in these discussions. J. McGrath expressed concern that the Committee would meet at an awkward time for students, as the Council is currently in transition. Y. Roberge said that he would consult with NCSC regarding the timing of the meeting. If the Committee is not able to meet in April, then we will wait until September. R. Vander Kraats mentioned that it would be good to hear comments from both the old and new members of NCSC. A. Trotz said that the Committee should have representation from the academic programs. J. Newman suggested that the Building Committee should report to Council in writing.

• A document outlining changes that were recommended by Governing Council to the New College constitution was circulated (attached). D. Knott expressed a very strong opinion that Writing Instructors should be included in section II.3. Y. Roberge said he would look into this. A. Trotz suggested that the definition of “Other Academic Appointees” should be extended.

Report of the Director of Business Services

R. Vander Kraats reported the following:

• **Finances**
  The setting of the budget is a planning process. The College is in good shape. All courses that we normally offer will be funded. We receive $2.5 million from Arts & Science, but it costs $3.5 million to run the College. The shortage is covered by our entrepreneurial activities (IFP, summer programs). At this point, we can still absorb the cuts that Arts & Science makes. There should be some surplus funds. PP&B will meet to discuss the process for allocating this surplus.

• **Facilities**
  ◆ The classroom project is on schedule. The summer programs will be the first users. The Office of Space Management has agreed that the Teaching Station Junior should be installed in the new classrooms. The classrooms adjacent to the new ones will be wired for the Teaching Station Juniors. Additionally, we are taking advantage of the construction period to upgrade the wiring in the administrative corridor, as it desperately needs modernization.
  ◆ The elevator in Wetmore has received approval from TSSA. It should be in operation for the spring move-out.
The kitchen next to the Council Chamber (WI 2053) is nearly complete.

The lounge renovation project has been very well received. The lounges are very busy now.

The wireless printing service is in place. The service will be improved, and we hope to eventually offer the service for 5¢/page for New College students.

New signage is up. The building at 45 Willcocks is now known as “New College III”. This is easily reversible, should we wish to re-name the building after a donor.

The walkway in the quad will be paved and is scheduled to be completed by April 30. This is being paid for by the University.

Student life banned the sale of bottled water on campus. 6 new “hydration stations” will be installed in high traffic areas in the College for students to refill their reusable bottles.

The 2nd floor of Wetmore is to be renovated. High efficiency lighting will be installed. We have applied for funding from the city as part of a sustainability project.

The 2nd and 3rd floors of 45 Willcocks are being returned to residence.

Phase IV of the roof project in Wetmore is underway.

The “Party Room” (WE 50) is being renovated into a space for the IFP teachers.

The IT Group is upgrading our server infrastructure and modernizing the underlying structure.

Residence security is being improved. Currently, elevator access is via a fob. This is being extended to the perimeter of the College.

Plans are underway for the construction of a “plaza” at the southeast corner of the property. The architect will render some designs. A large gift will be needed for the plaza and smaller gifts for projects within the quad.

Approval of Draft Award Record: “New College 50th Anniversary Alumni and Friends Scholarship”

C. Richards explained the terms of the award record and said that donations have been collected for the fund since last May. Currently, $27,000 has been received.

Discussion followed. S. Walker asked if, of the 3 criteria listed, can co-curricular and academic merit be put ahead of financial need. A. Trotz asked if students should show a combination of the 3 criteria. Concern was expressed over the fact that the awarding body may not know about the co-curricular activities of students if these activities are not based at New College, and so, deserving students might be missed. L. Freedman asked if there should be a nomination process as there is for TA awards. D. Knott suggested restricting the co-curricular to the New College community. C. Richards suggested removing the co-curricular criteria until more money is available. S. Walker suggested that this be an in-course scholarship, available to students completing 1st, 2nd or 3rd year.

S. Wilmot moved, seconded by P. Cox, that the New College 50th Anniversary Alumni and Friends Scholarship be made an in-course award and that “co-curricular” be removed from the list of criteria. CARRIED
Discussion of Letter on Residence from NCSC

S. Wilmot distributed a document outlining New College residence admission targets (attached). He explained that all of the 78 beds being returned to the College at 45 Willcocks will be reserved for 1st year Arts & Science students. However the policy for the future will require a long-term discussion with the PP&B Committee.

J. Fowler requested that PP&B prepare a report, including the past composition of the residence, with recommendations of how to move forward.

*S. Wilmot moved, seconded by J. Guindon, that the issue of residence composition be referred to the PP&B Committee. CARRIED*

Report from College Officers

- **Advancement**
  C. Richards and P. Cox reported the following:
  ♦ The Jacob Bronowski Memorial Lecture is scheduled for April 4. The speaker will be astrophysicist Dr. Jaymie Matthews.
  ♦ Ann Yeoman, the former Dean of Students at New College, will be giving a lecture on May 31st as part of the spring reunion.
  ♦ Student bloggers have been very active on the website.
  ♦ An e-newsletter will be sent out in May.
  ♦ A mentorship reception was held February 22.
  ♦ The Buddhism, Psychology and Mental Health program received a gift of $8,000 to support courses in the program.
  ♦ Council was reminded of the Faculty-Staff campaign.

- **Registrar’s Office**
  S. Walker distributed material (attached) and reported the following:
  ♦ Approximately $630,000 has been awarded in student aid (bursaries, other funds) since September/October.
  ♦ Approximately 670 New College students have requested graduation for the June Convocation, which is scheduled for June 12.
  ♦ Changes are being made to the way students receive their OSAP. As of September, the funds will be deposited directly into students’ bank accounts. This should reduce the lineups at the Registrar’s Office.

Report from Student Councils/Unions

- **NCSC**
  J. Fowler and J. McGrath reported the following:
  ♦ NCSC and UTSU elections were held earlier this month. The official results will be announced shortly. Students were able to vote online for the NCSC elections. Unofficially, the new NCSC President is Angelo Veloso.
The theme of the New College formal this year will be “Old Hollywood”.

A number of social events are coming up, including a Toronto Raptors game and an *a capella* concert.

Discussion followed. P. Cox asked how there could be spoiled ballots with online voting. J. McGrath replied that “spoil ballot” was an option on the online ballot form.

- **NCRC**
  - A. Jung and A. Narisada reported the following:
    - The Council held a number of successful events over the course of the year.
    - NCRC raised a number of issues of concern to residents, including mice and thefts.
    - They have advised that future residence councils be more involved with the College administration and advocating for residents, rather than just a social/events-based body. There should also be more cooperation with NCSC.
    - The constitution was revised this year.
    - Elections were held. All positions were acclaimed, as only one candidate ran per position. The position of Wetmore Hall President is still open.

Report from Standing Committees

- **Academic Affairs**
  - J. Larkin reported the following:
    - This summer, New College will be offering 8 courses (2 full credits and 6 half credits), all paid for by Arts & Science.
    - The closure of the Paradigms and Archetypes Minor program has been approved, and will be effective July 1, 2012. The suite of Jungian courses will still be offered as interdisciplinary, stand-alone courses.
    - Due to strong student demand, the creation of a Minor program in Equity Studies is being worked on.
    - Three Namibia interns have been selected. They will be in Namibia from May-August, and will be working with the Namibian Women’s Health Network.
    - There will be two more lunch talks presented as part of the College’s Senior Doctoral Fellowship program. Past talks have attracted representatives from across all of the College units. The continuation of this program will be discussed.
    - A New Media workshop will be held on Friday. This series of workshops was very popular, and they will likely be offered next year as well.
    - Online course evaluations were piloted with a few programs this year. Equity Studies was part of the pilot. When the program launches campus-wide, we can include 3 questions to be included on the evaluations that are specific to our unit. We are developing a list of our teaching priorities and will use that to help develop these questions. We also want student representatives involved in this process.
Other Business

J. Larkin reported that one of our African Studies students, Kate Bruce-Lockhart, was awarded the prestigious John. H. Moss Scholarship. Also, the Equity Studies Student Union won the UTSU Outstanding Academic Unit award.

Adjournment

The meeting adjourned at 4:05 p.m.on a motion by S. Wilmot, seconded by C. Richards.
Excerpts:

(48) The Dean of a Faculty or School or the Principal of a College is the chief executive officer of the Faculty, School or College and reports directly to the Vice-President and Provost or his/her designate. ("Faculty, School or College" will hereafter be referred to as "division"). While the Dean or Principal may elect to delegate authority to other academic administrators in the division, he/she must retain responsibility for the overall direction of the division and in particular for authority over the budget, appointments and promotions. The Dean or Principal shall consult with the members of the division on matters of policy and practice as outlined in (52) and (53), but is ultimately responsible for all administrative decisions that are within his/her jurisdiction and authority.

[...]

(53) In the development and implementation of policy in non-departmentalized divisions where the Dean or Principal is consequently also the Chair, the Dean or Principal shall seek the advice of the division expressed either through a representative committee or the council. The division of duties between these two bodies may be expected to vary, in accordance with divisional constitutions as approved by Governing Council, but in general such matters as program changes should be discussed and approved by the council while confidential matters should be discussed with a representative committee. There should be regularly scheduled meetings of a representative committee and of the divisional council.
### New College Admission Targets

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<tr>
<th></th>
<th>2011</th>
<th>% of New College Residence Population</th>
<th>2012</th>
<th>% of New College Residence Population</th>
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</thead>
<tbody>
<tr>
<td>1st year with guarantee</td>
<td>354</td>
<td>45%</td>
<td>480</td>
<td>56%</td>
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<tr>
<td>IFP</td>
<td>155</td>
<td>20%</td>
<td>136</td>
<td>16%</td>
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<tr>
<td>Returners</td>
<td>275</td>
<td>35%</td>
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<tbody>
<tr>
<td>1st year A&amp;S</td>
<td>213</td>
<td>27%</td>
<td>317</td>
<td>37%</td>
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<tr>
<td>1st year ProFac</td>
<td>141</td>
<td>18%</td>
<td>163</td>
<td>19%</td>
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<tr>
<td>WUSC/Exchange</td>
<td>2</td>
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<tr>
<td>TOTAL</td>
<td>786</td>
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### Admissions Projections for non-IFP 1st year students for 2012/13

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Bursary/grant Applications

Students at New College have access to bursaries/grants from two principal sources:

i) the UTAPS program (part of the financial aid guarantee) in which the University provides top up grant assistance to students whose assessed need under the OSAP* program is greater than the maximum loan possible;
   * approximately 41% of New College students (full-time) have OSAP loans

ii) general bursary funds which are allocated to New College from Admissions and Awards, and funds from private donors.

Awards made from September/11 to March/12:

- general bursary funds/other funds: 305 students have been awarded a total of approximately $630K.

Graduation:

- ~670 students have requested graduation for the June Convocation (June 12).

Admissions:

The early round of offers to Ontario Secondary School applicants went out in late-February, the second round is being mailed next week. These two rounds will account for about 65% of the OSS offers. The third round will go out around May 22. Targets are similar to last year’s: 3762 (A&S total), 696 New College. The non-OSS will produce a further ~400 at New College.

Admission Scholarships: 145 offers made so far ($2000 or $3000). We expect to spend around $120K.

Welcome Events: May 7 (Monday), May 27 (Sunday) and June 14 (Thursday).

March Events: Graduation Info Session, Subject POSSt Info Sessions, IFP Course Enrolment Session, TYP Info Session, March Break Campus visits, Early Offer Receptions