New College Council

Meeting of Thursday, November 1, 2012, 12:10 p.m. – 2:00 p.m., Room 2053, Wilson Hall

AGENDA:

1. Minutes of the Meeting of September 24, 2012 (attached)

2. Business Arising from the Minutes

3. Report of Standing Committees:
   i) Academic Affairs – 2013/2014 Calendar Submission
   ii) NEWSS

4. Report of the Principal – Y. Roberge


6. Report from College Officers

7. Report from Student Councils/Unions
   i) NCSC
   ii) NCRC
   iii) Program Unions

8. Other Business
   i) Next NCC Meeting: Monday, December 10, 2012 at 12:10 p.m.

9. Adjournment
NEW COLLEGE COUNCIL

Minutes of the meeting of Monday, September 24, 2012
12:10 p.m., Room 2053, New College

Present: J. Alves, N. Crawley (Secretary), C. Cuizon, D. Knott, J. Larkin, W. Ju,
M. Lo, L. Manicom, K. Morgan, J. Newman (Chair), R. Oh, J. Puri,
E. Reed, B. Registe, C. Richards, Y. Roberge, D. Robertson, A. Ronquillo,
B. Russell, K. Segesser, H. Si, C. Smith, T. Toneatto, V. Tropepe, J. Tse,
R. Vander Kraats, A. Veloso, S. Walker, S. Wilmot

Regrets: J. Arthurton, A. Guerson

The meeting began with S. Walker in the Chair.

Introductions and Welcome to New Members

S. Walker welcomed everyone to a new year of Council, and asked that members
introduce themselves.

Minutes of the Meeting of May 15, 2012

On a motion by J. Newman, seconded by H. Si, the minutes of May 15, 2012 were
accepted as recorded. CARRIED

Business Arising from the Minutes

Y. Roberge reported that academic gowns were purchased for use by faculty and staff
who wish to attend convocation ceremonies.

J. Larkin reminded Council that both African Studies and Caribbean Studies underwent
program reviews last year. The external examiners’ reports have been received, and they
are both very positive. The issues raised in the reviews (e.g. difficulty in accessing cross-
listed courses) will be addressed and discussed at Academic Affairs.

Y. Roberge asked to have the issues of the Wilson Hall apartment, residence composition
and the use of discretionary funds added to the agenda under “Other Business”.

On a motion by S. Wilmot, seconded by J. Larkin, the above-noted agenda items were
added. CARRIED
Report of the Striking Committee

S. Walker distributed the Striking Committee's report (attached), and reported the following:

- **Election of New Members**
  - The Striking Committee has recommended the following individuals from the teaching staff for membership for 2012/13 & 2013/14: Marieme Lo and Linzi Manicom. Both have agreed to let their names stand.
  - From the student population, there are 10 members, both *ex-officio* and elected. *Ex-officio* members include Angelo Veloso (President, NCSC), one NCSC Vice-President and Two NCRC Presidents. Elected/appointed members from NCSC include Angelica Ronquillo, Carmelle Cui, Lawrence Kwok, Maria Chami, Ryan Oh and Daniel Robertson.
  - The USW representative is Don Banh.
  - The CUPE representative is John Alves.
  - The don representative this year is TBA.
  - The TA representative is Adwoa Onuora.
  - The Course Union representatives are Kayla Carter (ESSU), Lili Nkunzimana (ASCU), Jodi Arthurton (CARSSU) and Joseph Tse (BPSU) and one or more representative(s) TBA.

- **Election of Chair**
  - The Striking Committee is recommending Jeff Newman, New College Librarian, for Chair of Council again this year.

- **Formation of Committees**
  - **Priority, Planning and Budget Committee**
    - To be elected: Four members from Council. The nominees are Bruce Russell, Don Banh, Hong Si and Deborah Knott.
  - **Academic Affairs Committee**
    - To be elected: five members from Council. The nominees are Angelo Veloso (NCSC), Alexandra Guerson, William Ju, Linzi Manicom, and one additional member TBA.
  - **Building Committee**
    - To be elected: one member of the teaching staff, two students, one residence don and one of the head stewards. Carmelle Cui, NCSC) has been nominated, with the rest TBA. To be co-opted: Hong Si, Carol Yao and Virginia Kostianiuk.
  - **Honorary Members Committee**
    - To be elected: two members of the academic staff, one student, one administrative staff member, one honorary member, one alumna/us. The nominees are June Larkin (teaching), Tom Tieku (teaching); Angelo Veloso (NCSC); Brenda Registe (administrative); David Clandfield (honorary member); and Colin Swift (NCAA).
♦ **Library Committee**
   To be elected: four members of Council. The nominees are June Larkin, Angelica Ronquillo (NCSC), Marieme Lo and Melanie Newton.

♦ **New Student Service Committee (NEWSS)**
   To be elected: six NCSC representatives, including the President (Angelo Veloso). The remaining nominees are Daniel Robertson, Laurel Chester (Orientation Chair), Sam Kohn (Orientation Chair) and two NCRC members TBA. Emily Reed, Virginia Kostaniuk, Lily Kwiatkowski (IFP), Adrian Leckie (NCSC) and Janeen Gavison (NCSC) are to be co-opted.

_On a motion by A. Veloso, seconded by D. Knott, the nomination for Chair was accepted._ CARRIED

_On a motion by J. Newman, seconded by K. Morgan, the nominations for New College Council and its standing committees were accepted._ CARRIED

J. Newman then took the Chair.

**Report of the Principal**

Y. Roberge reported the following:

- **Welcomes and Thanks**
  - All members of Council were welcomed to another academic year.
  - E. Reed has returned from maternity leave. J. Guindon was thanked for her excellent work.
  - M. Newton is the new Caribbean Studies Program Director. A. Trotz was thanked for a job well done during her term as Director
  - V. Tropepe is the new Director of Human Biology. R. Wilson was thanked for the work done as Interim Director.
  - B. McElhinny has returned from leave to her position as Director of WGSI. M. Murphy was thanked for her work as Acting Director.
  - L. Manicom has been named the Coordinator of New College’s First Year Program.
  - S. Brown and C. Hanson were welcomed as new staff members in the New College Registrar’s Office.
  - This year’s Senior Doctoral Fellows were welcomed: R. Singh (BPMH), S. Kennedy (Caribbean Studies), S. Chatterjee (Equity Studies), S. Stille (IFP) and T. Makori (African Studies).

- **University Response to the MTCU Discussion Paper**
  The Ministry of Training, Colleges and Universities published a discussion paper on strengthening Ontario’s colleges and universities. This document will influence discussions on campus. The President and the Provost are concerned with the following points for discussion:
  1) Change in transfer credits, allowing 100% transferability of 1st and 2nd year intro courses between universities
  2) A return to three-year degrees
3) Online education

The goal is to increase accessibility and affordability of post-secondary education. However, the University has a number of concerns. With respect to transfer credits, there is a great deal of resistance. The equivalence between universities doesn’t exist. The University of Toronto believes in a more reasoned response, with a list of partner institutions and transferable credits. The University is not in favour of a three-year degree. It isn’t usable for admission to graduate school, among other things. Alternative suggestions include an accelerated program (students would attend classes year-round) or a three-year degree followed by an MA program. Finally, with respect to online courses, where students can obtain almost their entire degree via online/distance education, the University of Toronto feels that this goes against the aim of increasing individual attention to students. The possibility of a blended method, with some courses or components of courses online, is more attractive. One model is the “inverted classroom”, with the lecture component online and then small groups/individual attention in person.

- The University recently signed an agreement to participate in the offering of “MOOCs” (massive open online courses). These courses are free, non-credit courses. Computer Science is offering a course this year in (Introduction to Programming) and 60,000 people have registered for this course.
- Jill Matus, Vice Provost, Students, issued a memo regarding ancillary fees. With the cap on tuition fees, some institutions are raising their revenues via their ancillary. However, ancillary fees should be cost-recovery only. Furthermore, for courses that use “clickers”, instructors cannot require that students purchase these items – they must offer a no-cost option. Also, they should be mindful that the use of technology (like clickers) may have serious implications with respect to the accommodations of students with disabilities.
- In light of the recent Varsity article regarding the issues at the SMC Writing Centre, the Principal reassured Council that it is “business as usual” at the New College Writing Centre.
- The NCC constitution and bylaws will be posted on the New College website. Minutes of meetings may also be posted.
- New’s 50th Anniversary celebrations are ongoing until December 2012.

Report of the Director of Business Services

R. Vander Kraats reported the following:

- The new Wetmore classrooms have been completed and are receiving positive reviews. The project came in under budget. At the moment, instructors need to bring their laptops to access the a/v in these classrooms, but plans are underway to change this so that instructors need only bring a USB key.
- All major Wetmore Hall renovations (roof, second floor of residence refurbishment) have been completed. Next summer, renovations in Wilson Hall will begin.
- Room 50 in Wetmore Hall is now the IFP Teachers Room.
- Currently working on landscaping and installing new bike racks.
• The wireless service has been improved in the basement and in the administrative corridor. All of the network cabling in the administrative corridor has been replaced and updated.
• Central I.T. is working on upgrading the wireless on campus. It will cost $5.5 million. New College residence is on their list, and it will hopefully be implemented next summer.
• A number of refurbishments were completed in WGSI.
• Locks are changing from key-access to fobs on the perimeter doors and on the administrative hallway doors.
• Panic/emergency stations are being installed in the basement.
• Sliding doors have been installed at the 40 Willcocks entrance. Additionally, the Porter’s Lodge and lobby will be modernized. During this process, the Stewards may need to relocate temporarily to the Wetmore Lodge.
• Electronic signage is being piloted in the Computer Lab.
• There are long-term plans with respect to addressing the quad. A meeting space with a portico in the southeast corner is being designed. The Design Review Committee will meet in mid-October. This project is funded by the College, a donor and NCSC.
• There will be a change in organizational structure. A new position is being created (Operations Manager), and this person will oversee the Lodge, caretaking and summer operations.

From a financial standpoint, the College had a record summer and finances are looking good.

Report from the Registrar’s Office on Enrolment and Registration

S. Walker distributed material (attached) and reported that enrolment is up again this year. However, now that OSAP is processed online, start-of-year traffic in the hallway has decreased, allowing the office to focus on assisting students with course enrolment issues. 54 students are enrolled in the New One program, and many of our courses are at capacity, including our introductory courses (NEW150Y1, NEW232Y1 and NEW240Y1).

Development Office

C. Richards reported the following:
• The office has been very busy over the summer.
• The Spring Reunion was very successful, with the highlight being the lecture given by A. Yeoman, former New College Dean of Students.
• There was a great turnout for the June convocation. T. Chamberlin was the speaker.
• The alumni magazine is being worked on and will be published online in December.
• Student bloggers have been hired.
• Upcoming events: Past Student Leaders Reunion (October 4th), Dinner@New (October 15th), Stephen Lewis lecture (October 24th), and New College basketball day (November 10th).
• Convocation is November 12\textsuperscript{th}. Faculty and staff are encouraged to attend. Vanadana Shiva will be given an honorary degree and will deliver the convocation address.
• A $45,000 gift was received from MELAB in support of the Principal’s Innovation Fund. $11,000 was received in support of the Namibia program from The Funding Network.
• A divisional brochure is being developed outlining New College’s priorities.
• We have a very strong campaign cabinet being chaired by Richard Rooney. R. Rooney made a $1 million gift to New One, which will be matched by the Provost, to create a $2 million endowment. Our campaign goal is $5 million, and we are currently at approximately $4.5 million.

Report from Student Councils

• \emph{NCSC}
A. Veloso reported the following:
♦ Orientation went very well, with approximately 770 students registered. This is the highest number of students registered for Orientation in a very long time. The theme was very integrative, involving a number of the College’s faculty and staff. Part of the theme required the purchase of a new mascot – Goliath IV. New College’s orientation was the only one mentioned in \textit{The Varsity}. The final report on Orientation will be given in October.
♦ Fall elections are coming up. There are six positions available (2 NCC reps, 2 First-Year reps, 1 IFP rep and 1 Social Director) and 34 candidates. An all-candidates forum will be held tonight, with elections being held tomorrow and Wednesday. Elections will be held online, but NCSC will also set up polling stations in Wilson and Wetmore Halls with laptops for students to use for voting.
♦ Currently working on proposing two new student levies to replace the expired capital and computer services levy. The first is the New College capital fund levy (designated to support the proposed new plaza in the quad), which will probably be voted on during the fall elections; and the second is a Computing Services levy, which will be voted on later in the year.
♦ The first NCSC meeting of the year was held September 16\textsuperscript{th}, with nearly perfect attendance.
♦ The new NCSC directory will be posted after the fall elections.
♦ The new NCSC website is live (\url{http://www.myncsc.com})

Dates for Future Meetings

N. Crawley reported that the NCC meetings for the rest of the year would be scheduled shortly and announced via the NCC listserv.
Other Business

- **Wilson Apartment**
  Y. Roberge reported that all Standing Committees are to reflect on the issue of the usage of the Wilson Apartment and submit a report to PP&B by the end of December.

- **Residence Composition**
  Y. Roberge indicated that NEWSS would examine the residence composition as of September.

- **Allocation of Discretionary Funds**
  Y. Roberge said that we still need to work on the categories and percentages for the allocation of discretionary funds. A half-day retreat will be organized for broader consultation. An *ad hoc* committee comprised of members of PAG, NCSC and NCRC will organize the retreat. There is currently no timeline for this.

- **New One**
  L. Manicom is soliciting ideas/nominations for a launch speaker for New One. K. Morgan asked about the final admission process that was used for admission to New One. L. Manicom stated that, ultimately, everyone who applied was accepted. There were initially 160 applicants, and all courses were full at one point, but enrolment dropped slightly due to course scheduling conflicts. Y. Roberge mentioned that the $2 million endowment announced by C. Richard ensures the survival of the New One program.

- **Writing Centre**
  D. Knott announced a new venture in the Writing Centre. Beginning in mid-October, the Writing Centre will hold drop-hours in Wilson Hall, room 2008. These hours will be held on Thursdays from 3-5pm; and from 3-6pm beginning November 13th.

Adjournment

The meeting adjourned at 2:00 p.m. on a motion by S. Walker, seconded by C. Richards.
Striking Committee – Nominations for 2012/13 NCC

September 2012  (updated October 2012)

Striking Committee 2012 Members: Christina Kim, June Larkin, Celeste Richards, Yves Roberge, Tom Tieku, Angelo Veloso, (Sally Walker).

MEMBERSHIP OF COUNCIL

Ex Officio members:
- President (or designate)
- Vice-President and Provost (or designate)
- Principal
- Vice-Principal
- Assistant Principal & Registrar
- Director of Residence and Student Life
- Director of Business Services
- Senior Development Officer
- Alumni Development Officer
- Director of Summer and International Programs
- Librarian
- Director of the Writing Centre
- One Associate Registrar
- Director of each academic program
- Director of WGIS
- Director of Human Biology
- President of NCSC
- One Vice-President, NCSC
- Two Presidents, NCRC

- 6 elected members of the teaching staff  (2 year terms)
  - serving the second of a 2 year term: Alexandra Guerson
    William Ju
    Anne McGuire
    Melanie Newton* (now Director, CS)
    Tom Tieku

- to be elected for 2012/13, 2013/14: Linzi Manicom
  Marieme Lo

6 Student Reps: Angelica Ronquillo (elected)
Carmelle Cuizon (elected)

Lawrence Kwok (elected - fall)
Maria Chami (elected - fall)

Ryan Oh (appointed)
Daniel Robertson (appointed)

Course Union Reps
Lili Nkunzimana (ASSU)
Joseph Tse (BPMH)
Jodi Arthurton (CARSSU)
Kayla Carter (ESSU)

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Dons Rep
TA/WC Instructors Rep
USWA Rep
CUPE Rep
Alumni Reps (2)

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Adwoa Onuora
Don Banh
John Alves
Colin Swift
Glenn Carter

Chair of Council
Nomination: Jeff Newman

STANDING COMMITTEES OF COUNCIL:
ACADEMIC AFFAIRS COMMITTEE

Ex Officio: Yves Roberge (Principal), Sally Walker (Asst. Principal & Registrar), Dickson Eyoh (African Studies), Melanie Newton (Caribbean Studies), June Larkin (VP & Equity Studies), Bonnie McElhinny (WGS), Vince Tropepe (Human Biology), Deborah Knott (Writing Centre), Tony Toneatto (BP&MH), Bruce Russell (IFP), Jeff Newman (Librarian)

To be elected: 5 members of Council

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<th>Nominations:</th>
<th>Angelo Veloso (NCSC)</th>
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<td>Alexandra Guerson</td>
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<td>William Ju</td>
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<td>Linzi Manicom</td>
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BUILDING COMMITTEE

Ex Officio: Yves Roberge (Principal), Ron Vander Kraats (Director of Business Services), Simon Wilmot (Director, Residence and Student Life), Ted Kent (Property Manager)

To be elected: - 1 member of teaching staff  
- 2 students  
- 1 residence don  
- 1 of head stewards

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<th>Nominations:</th>
<th>Carmelle Cuizon (teaching staff)</th>
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<td>Carminel Cuizon (NCSC)</td>
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Co-opt: Hong Si, Carol Yao, Virginia Kostianiuk

LIBRARY COMMITTEE
**Ex Officio:** Jeff Newman (Librarian), Yves Roberge (Principal)

**To be elected:** four members of Council

**Nominations:** June Larkin  
Angelica Ronquillo *(NCSC)*  
Marieme Lo  
Melanie Newton

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**MEMBERS COMMITTEE**

**Ex Officio:** Yves Roberge (Principal), Celeste Richards (SDO)

**To be elected:** 2 members of the teaching staff, 1 student, 1 administrative staff member, 1 honorary member, 1 alumna/us

**Nominations:** Angelo Veloso *(NCSC)*  
Brenda Registe (admin)  
June Larkin (teaching)  
Tom Tieuku (teaching)  
David Clandfield (hon. Member)  
Colin Swift ((NCAA)

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**NEW STUDENT SERVICE**
Ex officio: Yves Roberge (Principal), Sally Walker (Registrar), Paul Russell/Donna Chang (Associate Registrar), Simon Wilmot (Director of Residence and Student Life), Jeff Newman (Librarian), Deborah Knott (Director, WC), Brenda Registe (ADO) 4 NCSC reps including the President, Orientation Chairs, Commuters’ Rep), 2 NCRC Reps.

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<td>Angelo Veloso (NCSC)</td>
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<td>Laurel Chester (Orientation)</td>
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<td>Sam Kohn (Orientation)</td>
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Co-opted:
Emily Reed
Virginia Kostianiu
Lily Kwiatkowski (IFP)
Adrian Leckie (NCSC)
Janeen Gavison (NCSC)

PRIORITY, PLANNING AND BUDGET COMMITTEE

Ex Officio: Yves Roberge (Principal), Angelo Veloso (President, NCSC), Sally Walker (Asst. Principal & Registrar), Ron Vander Kraats (Director of Business Services), Simon Wilmot (Director, Residence and Student Life), Jeff Newman (Librarian), Vince Tropepe (Director, Human Biology), Bonnie McElhinny (Director, WGSI), Celeste Richards (SDO)

To be elected: 4 members of Council

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<td>Deborah Knott</td>
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Oct. 2012/SW
New College Council

Report from the Registrar’s Office – September 24, 2012

Enrolments:

Number of New College (A &S) students: 4,908 (Total A&S: 27,606)
Note: Sept. 2011: 4,796

- New Admits: 1227 (1211 in 2011) - includes 134 IFP
- Returning : 3681 (3585)

- Year 1:  1473 (1417)
- Year 2:  1223 (1243)
- Year 3:  1045 (1028)
- Year 4:  1026 (1055)
- Unknown: 41 (53)

- Full-time: 4529 (4396) (60%+ FCEs)
- Part-time: 379 (400) (<60% FCEs)

- Female: 2693 (55%) (2632)
- Male: 2212 (45%) (2163)

- English – first language: 2438 (50%) (2443 - 51%)
- Other Language: 2346 (50%) (2346 - 49%)

- Canadian Citizen: 3033 (62%) (3077 - 64%)
- Permanent Resident: 726 (15%) (727 - 15%)
- Visa/Other 1149 (23%) (992 - 21%)

24/09/12/SW