New College Council

Meeting of Monday, May 13, 2013, 12:10 p.m. – 2:00 p.m., Room 2053, Wilson Hall

AGENDA:

1. Minutes of the Meeting of March 18, 2013 (attached)

2. Business Arising from the Minutes

3. Report of Standing Committees:
   i) Building Committee – R. Vander Kraats
   ii) Academic Affairs – J. Larkin

4. Report of the Principal – Y. Roberge

5. Approval of the Formula for the Allocation of Discretionary Funds – R. Vander Kraats


7. Report from the Registrar’s Office – S. Walker

8. Report from the Advancement Office – C. Richards

9. Report from the Writing Centre – D. Knott


11. Report on New One

12. Report from Student Councils
   i) NCSC
   ii) NCRC
   iii) Course Unions

13. Other Business

14. Adjournment
NEW COLLEGE COUNCIL

Minutes of the meeting of Monday, March 18, 2013
12:10 p.m., Room 2053, New College


Regrets: M. Lo, E. Reed, B. Registe, A. Veloso

On a motion by S. Walker, seconded by P. Cox, the agenda for the meeting was approved. CARRIED

Minutes of the Meeting of January 28, 2013

On a motion by V. Kostianiuk, seconded by A. Guerson, the minutes of January 28, 2013 were accepted as recorded. CARRIED

Business Arising from the Minutes

There was no business arising from the minutes.

Report of Standing Committees

• Priority, Planning & Budget
  R. Vander Kraats reported the following with respect to the ancillary budgets:
  ♦ The College’s ancillary budgets were presented the PP&B committee. The residence budget includes a 5 year forecast. A $5,000 operations surplus is expected beginning next year. The $400,000 deficit is due to the academic and administrative space at 45 Willcocks not being covered by the Centre as was hoped. Different solutions for this problem are being considered, including asking for OTO funding from the Centre, transferring money from Food Services and charging OSM for use of the William Doo Auditorium during the exam period. There will be average 3.1% residence fee increase next year (bed over desk double rooms will see a smaller increase; those in premium singles will see a higher one). The Food Services budget is sound, and they will be seeking at 3% price increase next year.

  Y. Roberge reported the following with respect to the allocation of discretionary funds:
  ♦ Everyone who attended the retreat was thanked for their participation. In particular, S. Burley was thanked for facilitating the retreat.
PP&B did not make any final decisions, but is recommending 8 different “bins” (Academic, Advancement, Ancillary, Infrastructure, Rainy Day, Student Aid, Student Experience and “Bin 8”) and presenting 3 different funding formulas for consideration:

1. Fixed formula: NCC determines the formula, which then becomes permanent unless NCC elects to amend it.
2. Variable formula: NCC would adopt a fixed formula representing a minimum guaranteed level for all funds (e.g. 8%) and allocate the remaining funds according to specific priorities or projects.
3. No fixed formula: NCC would adopt a new distribution every year

Note: In all 3 formulas, PP&B recommends a minimum guaranteed level for the “Rainy Day Fund” (10-20%).

The floor was then opened for discussion.

P. Cox asked if those applying for funding from the “Student Experience” bin would need to apply in a fashion similar to the PIF application process. Y. Roberge said it was most likely.

M. Chami asked which bin(s) need the most funding. Y. Roberge said that while the rainy day fund is very important, it may not be the one that needs the most funding. Infrastructure projects can be very expensive.

A. Wheeler asked if the amount available is known. Y. Roberge indicated that the amount would vary from year to year, depending on revenues.

K. Morgan asked if carry-forward was allowed. Y. Roberge indicated that only the rainy day fund would be allowed to carry money forward. However, if there is a specific plan in place for a special project that requires one or more years’ worth of funding, that could be permissible.

A number of people requested that “Bin 8” be renamed “Special Initiatives”. It was also noted that some proposals may fall under multiple bins.

After the discussion, a variable formula was preferred, but modified slightly from the one proposed by PP&B:

Rainy Day fund – 15%
Student Aid – 10%
Special Initiatives – 0%

Each of the remaining 5 bins would be allocated 8%. This accounts for 65% of the available funds, leaving 35% to be allocated based on priorities or projects that may arise.

J. Newman informed Council that this proposal would be circulated to all members of Council and voted on at the next meeting.

• Striking Committee
  S. Walker reported that D. Clandfield had been nominated to the position of Hearing Officer.
Report of the Principal

Y. Roberge reported the following:

- The next President of the University of Toronto has been announced: Prof. M. Gertler. Prof. Gertler is the current Dean of Arts & Science.
- The proposals received for the Wilson Hall Apartment will be discussed at the next meeting of the Building Committee.
- African Studies and Caribbean Studies underwent external reviews last year. The Dean is currently writing the responses to the reviews and will forward them to the Provost.
- New One is in good shape, with a $2.5 million endowment.
- There was a university ancillary fee review. New College was not flagged as a concern.
- A major priority for next year will be determining how to position the College with respect to international experience.

Report from Business Services

R. Vander Kraats reported the following:

- Next year’s operating budget is due today and has already been submitted to Arts & Science. We expect to receive $2.9 million from Arts & Science. However, it costs $4.3 million to continue the College’s current activities, so we must earn $1.4 million to meet our obligations ($910,000 structural deficit and $485,000 in contractual obligations).
- The office is currently planning for facilities upgrades.

Report from the Registrar’s Office

S. Walker distributed materials (attached) and reported the following:

- New College students have access to bursaries/grants from two principal sources: UTAPS (top-up grant assistance to students whose assessed need under the OSAP program is greater than the maximum loan possible ($12-$13,000; a year at university generally costs approximately $20,000); and general bursary funds (allocated to New College from Enrolment Services as well as funds from private donors). From September 2012 – February 2013, 300 students have been awarded a total of $597,000. It is important to note that approximately 41% of full-time New College students have OSAP loans
- 723 New College students have requested June 2013 graduation.
- Admission offers continue to be made. The 2nd round of offers to Ontario Secondary School applicants will go out this week, with the third round going out in late May. 198 admission scholarship offers have been made so far. Welcome events are planned in May and June.
- Troy Mallari, a New College graduate, has been hired as a Student Services Assistant in the Registrar’s Office.

Report from the Advancement Office

C. Richards reported the following:

- The magazine will arrive on Thursday, and a launch party will be held on Friday at 4:00 p.m.
• Currently working on a “facts & figures” document. This will be part of a “viewbook” for the College, with the hopes that it will increase the number of applicants choosing New as their first choice College.
• Two Dinner@NEW events will be held – March 20th and March 27th.
• The Spring Reunion will be on May 29. The guest speaker, Robert Herjavec, has decided to speak on “What I Learned at University”.
• The New College campaign cabinet has met again.
• There are 6 New College recipients of the Cressy Award.
• Nominations for the Arbour Award are open.

Y. Roberge asked for an update on Campaign progress. C. Richards said that the goal is $6 million, and we are currently at $4.65 million.

Report from Student Councils

• **NCSC**
  M. Chami reported the following:
  ♦ A number of successful events have been held: skating at Harbourfront, a Toronto Raptors game and a “Commuter Week”.
  ♦ The Blue Mountain ski trip sold out. Feedback on this trip has been requested.
  ♦ The Montreal ski trip went well, although there were problems finding enough NCSC supervisors.
  ♦ A general meeting was held February 11.
  ♦ More than 170 students had grad photos taken.
  ♦ Elections coming up. Voting will be held on March 19th and 20th.
  ♦ Upcoming events include a free poutine event, the New Resonance spring concert, the semi-formal (March 22) at Hart House (tickets are $5), Battle of the Bands (March 25), a comedy night and the New College formal (April 5).
  ♦ The constitution review is ongoing.
  ♦ The turnover meeting is approaching.
  ♦ There are questions regarding the Commuter Lounge (who manages and/or maintains it?) that need answering. Concerns were raised when changes were made to the room without consultation.

• **NCRC**
  A. Wheeler reported the following:
  ♦ Few complaints have been received.
  ♦ Some Wetmore Hall residents are having issues with the laundry machines.
  ♦ Elections will be held soon.
  ♦ Upcoming events include the spring semi-formal and MOSAIC.
Other Business

L. Manicom informed Council that New One will be hosting “College Knowledge” on April 5 from 1:00 – 3:00 p.m. in the Wilson Lounge. New One students will be displaying their projects, and College members are encouraged to come support our students.

L. Mancom mentioned that there is discussion around changing the name of the Service Learning program to “Community Engaged Learning” to put distance between it and career-building programs.

L. Manicom informed Council that there will be a Service Learning symposium on April 9 from 10:00 a.m. – 2:30 p.m. There will be a guest speaker, students from various service learning placements and a poster session.

Adjournment

The meeting adjourned at 2:00 p.m. on a motion by H. Si, seconded by A. Ronquillo.
Bursary/grant Applications

Students at New College have access to bursaries/grants from two principal sources:

i) the UTAPS program (part of the financial aid guarantee) in which the University provides top up grant assistance to students whose assessed need under the OSAP* program is greater than the maximum loan possible;

* approximately 41% of New College students (full-time) have OSAP loans

ii) general bursary funds which are allocated to New College from Admissions and Awards, and funds from private donors.

*Awards made from September/12 to February/13:*

- general bursary funds/other funds: 300 students have been awarded a total of approximately $597K.

Graduation:

- 723 students have requested graduation for the June Convocation (June 2013).

Admissions:

The early round of offers to Ontario Secondary School (OSS) applicants went out in late-February, the second round is being mailed this week. These two rounds will account for about 78% of the Faculty of A&S OSS offers. The third round will go out around May 21. Targets are similar to last year’s: 3700 (A&S total), 650 New College. The non-OSS will produce a further ~400 at New College.

Admission Scholarships: 198 offers made so far ($2000 or $3000). We expect to spend around $120K (55 awards).

Welcome Events: May 6 (Monday), May 26 (Sunday) and June 5 (Wednesday).

March Events:  Graduation Info Session, Subject POSSt Info Sessions, IFP Course Enrolment Session, TYP Info Session, March Break Campus visits (Options Days), Early Offer Receptions, Lunch for National Scholarship Finalists