AGENDA:

1. Minutes of the Meeting of March 17, 2014 (attached)

2. Business Arising from the Minutes

3. Election of Members to the Striking Committee

4. Report from Standing Committees
   i) Academic Affairs – J. Larkin
   ii) NEWSS – J. Charnaw-Burger

5. Report of the Principal – Y. Roberge

   i) New College Budgets

7. Report from the Advancement Office – C. Richards

8. Report from the Registrar’s Office – K. Huffman

9. Report from ORSL – S. Wilmot

10. Report from Student Councils
    i) NCSC
    ii) NCRC
    iii) Course Unions

11. Other Business

12. Adjournment
NEW COLLEGE COUNCIL

Minutes of the meeting of Monday, March 17, 2014
12:10 p.m., Room 2007D, New College


Regrets: D. Eyoh, B. Mandelblatt, M. Newton, V. Tropepe

On a motion by T. Fung, seconded by B. Russell, the agenda for the March 17, 2014 meeting of NCC was approved with the following additions: (1) Report from NEWSS under the “Reports from Standing Committees” and (2) Report from Advancement Office.

Minutes of the Meeting of January 27, 2014

The minutes of the meeting of January 27, 2014 were accepted as recorded.

Business Arising from the Minutes

After consultation, it was decided that the “Events Coordinator” position discussed at the previous meeting should be two separate positions. One position will look after summer hostel/event room bookings and the other will be an “Event Planner”. It will be a part-time casual position and the individual will work with F. Zhang in the Principal’s Office.

Report from Standing Committees

- **Academic Affairs**
  J. Larkin reported the following:
  ♦ The second draft of the 2014-2015 timetable is being submitted today.
  ♦ A number of Step Forward proposals have been submitted.
  ♦ Currently interviewing for two different international internship programs – Belize and Namibia.
  ♦ Funds from the New College Initiatives Fund (NCIF) have been used to support student journals, speakers and a research symposium.
  ♦ The hiring committee has invited 3 applicants for the lecturer position in Equity Studies (Disability Studies stream) to come give a lecture.
  ♦ An informal meeting of instructors interested in pedagogy has led to the formation of a new group – New Pedagogy. The meeting was organized by B. Ju,
A. McGuire and J. Larkin, and approximately 15 people attended the first meeting. The group will meet again in April, and the topic will be the “Role of the Teacher”.

- **NEWSS**
  - S. Wilmot the following:
    - The new orientation chairs have been selected. Executives are being hired.
    - An agreement was reached to use NCIF for a new orientation system and to hire a Commuter Don.

**Report from the Principal**

Y. Roberge reported the following:

- The Vice Principal search is ongoing.
- F. Zhang will return from secondment on April 7. E. Asllani will stay for a week to help with the transition.
- The Event Planner job description is being developed.
- The Canadian Museum of Languages will have an exhibit in Wilson Hall on “French in Canada” from March 24 – April 2, 2014.
- Convocation will be held June 10, 2014 at 2:30 p.m. Gowns are available for faculty and staff wishing to participate.
- There has been a significant drop in participation in the online teaching evaluations. Participation rates have dropped into the low 40s (percentage).
- The Dean of the Faculty of Arts and Science is examining all aspects of the international experience, both for U of T students participating in exchanges and study abroad, and the experience of incoming international students. The need to improve the experience of international students is being emphasized.
- FAS is dealing with budget challenges. The province has changed the rules surrounding the tuition framework. The current round of requests for new positions is on hold.

**Report from the Advancement Office**

C. Richards reported the following:

- The mentorship program has been very successful.
- An etiquette dinner was held.
- Nine New College students received the Cressy Award.
- re:New, the annual New College magazine, is currently in the editing phase. The theme for this edition is Community Engagement.
- The Campaign Cabinet will meet on March 27, 2014.
- Spring reunion will be May 29th. The theme this year is “An Appointment With Your Registrar” and will celebrate the career of New College’s Assistant Principal and Registrar, Sally Walker.
- A scholarship has been established in Sally’s name.
• The advancement team was thanked for the work they did while C. Richards was on maternity leave.

University of Toronto Budget Presentation

Y. Roberge presented slides outlining the University of Toronto 2014 budget, based on a presentation made by S. Maybury, Vice President, University Operations at other venues. Most relevant to New College are:
• Plans to increase international student enrolments.
• New categories to be used by all divisions to report carryforwards, including: infrastructure reserve, endowment matching, operating contingency, and student aid.

Report from the Director of Business Services

R. Vander Kraats reported the following:
• Current Projects
  ◆ The Council Chamber renovation should be completed soon.
  ◆ The Wilson Hall basement bathroom will be finished by the end of March.
  ◆ The Wetmore Hall basement bathroom renovation project has gone to tender for an architect. The Centre will pay 50% of the renovation costs.
  ◆ This summer will be year 6 of the 8 year Wilson Hall roof project.
  ◆ The 5th floor of Wilson Hall will be renovated over the summer. Work will begin in May and should be finished within 6 weeks.
  ◆ Brickwork continues to be repaired.
• Longer Range Projects
  ◆ Plaza project – funding will flow from students and the donor over 5 years; the College has put up a $1 million reserve. A sub-committee of the Building Committee will be struck to oversee this project. The project may break ground as early as this fall.
  ◆ Infill project (where Wetmore and Wilson Halls meet) – planning to go up 4 or 5 floors. Structural engineers will assess whether or not the foundation is strong enough to support this. If this project goes ahead, it will be 4 years to completion.
  ◆ New College IV – The College is talking with the Centre and drawing up terms of reference. It is proposed that a new building should include a conference facility and offer short-term accommodation. The College/University will work in a joint partnership with the Faculty Club. It will take 1 year to get to the terms of reference stage.
  ◆ IT – all full-time faculty and staff are having their workstations refreshed. The Registrar’s Office is complete and the IFP office is in progress. WGSI will also have their workstations done.
• Budget
  ◆ The operating budget has been submitted to the Faculty of Arts & Science for review.
The office is currently running calculations for the reserve fund. The College has not formerly had an operating budget reserve. The budget will be presented at the next meeting of NCC.

Report from the Registrar’s Office

S. Walker distributed material (attached) and reported the following:

- UTAPS: Approximately $235,000 has been awarded through UTAPS.
- Bursaries: Approximately 260 awards have been made, with a total value of $526,000.
- Convocation: 786 students have requested graduation in June 2014.
- Admissions: The early round of offers went out in late February. The second round will go out this week. These first two rounds of offers make up 66% of the FAS Ontario secondary school offers. 185 admission scholarship ($2,000-$3,000 each) offers have been made. It is expected that about $150,000 will be spent (55-60 awards).
- Welcome events are planned for May 25, June 5 and June 16.

Report from the Office of Residence and Student Life

S. Wilmot & J. Charnaw-Burger reported the following:

- E. Reed has accepted a full-time position at UTM. J. Charnaw-Burger has agreed to take Emily’s previous position on a continuing basis.
- Program evaluations have shown a very positive response, with over 900 students responding to the survey.
- 14 students participated in the Habitat for Humanity excursion.
- Currently hiring for commuter dons – it is hoped that there will be one don for each commuter corridor.
- Hiring for the WOOP program is underway. 3 applications have already been received.
- Laci Green gave a talk on sexual health that was very successful, with over 200 students in attendance.
- The “Alternative Reading Week” events were successful. Approximately 40 students participated. The Camp Kawartha event is already booked for next year. The Student Voice project went well – zines will be on display soon.
- Opened returner applications for residents – all 270 spaces sold out in 36 hours.
- Residence dons for 2014-2015 have been hired.
- An application for financial assistance for incoming first-year residents has been developed.
- A number of initiatives have been supported by the Student Life bin of the NCIF: $3,400 went to the African Students Association; $5,000 for the Orientation registration system, $2,000 for a project being worked on by J. Newman to help students with general writing, and $1,500 to Habitat for Humanity. There has been a very positive response to the improvements to the music rooms.
Report from Student Councils

- **NCSC**
  T. Fung reported the following:
  - P. Radonic is the new NCC representative.
  - The Reading Week trip to Montreal had approximately 50 participants and the Ski Trip to Blue Mountain had about 100 participants.
  - ArtSlam, an art show/poetry slam will be held on Wednesday at Arbor House.
  - Elections are coming up. There are 45-50 candidates, which makes this election the biggest NCSC has ever had. Speeches will be given from 6-9pm tonight and they will be live-streamed online. The transition to the new NCSC will be in April.
  - A. Azimi and C. Maniscalco attended the Student Society Summit for a conversation about student governance. NCSC will stay in these very important conversations.

S. Wilmot mentioned that *The Varsity* quoted A. Azimi as being pro-defederation. T. Fung responded that this is a misquote. NCSC’s position is that the option for defederation should available, but the Council is not in favour of actually defederating. NCSC is requesting that *The Varsity* print a correction

- **NCRC**
  A. Xu reported the following:
  - The spring dinner/dance is being planned.
  - A dodgeball tournament will be held.
  - A t-shirt design competition, where each house submits a design to NCRC, and the winning house has their t-shirt printed and paid for by NCRC.
  - There are no major building complaints at the moment. Some minor issues include:
    - Poor toilet paper quality
    - Hand dryers – would prefer paper towels
    - Wetmore elevator is very loud
    - Elevator in 45 Willcocks is frequently out of order

R. Vander Kraats said that issue with the 45 Willcocks elevator has been an ongoing issue. They have been working with the company that installed the elevator, but they can’t figure out what is causing the problem. They are flying an engineer in from the USA from the manufacturer to see if they can fix it.

  - NCRC is holding off on elections. The constitution is being amended, and they are trying to decide whether it’s better to hold elections at the end of March or in September.

S. Wilmot said that for 2013-2014, only 18 of 100 elected positions actually returned to residence.
Other Business

J. Newman mentioned that this is S. Walker’s final NCC meeting. A round of applause for Sally’s contributions to the Council and the College over the years followed.

Adjournment

The meeting adjourned at 1:45 p.m. on a motion by T. Fung, S. Wilmot.
New College – Registrar’s Office

Report to New College Council – March 17, 2014

Bursary/grant Applications

Students at New College have access to bursaries/grants from two principal sources:

i) the UTAPS program (part of the financial aid guarantee) in which the University provides top up grant assistance to students whose assessed need under the OSAP* program is greater than the maximum loan possible;

   * approximately 45% of New College students (full-time) have OSAP

ii) general bursary funds which are allocated to New College from Enrolment Services ($618K in 2013/14), and funds from private donors.

Awards made from September 2013 to February 2014:

- UTAPS: $235K
- general bursary funds/other funds: 260 students have been awarded a total of approximately $526K.

(In addition, many students have received the “30% tuition rebate” ($1760 at UT) from the Province of Ontario, if their combined family income was under $160K.)

Graduation:

- 786 students have requested graduation for the June Convocation (June 2014). This is about 50 more than at the same time last year.

Admissions:

The early round of offers to Ontario Secondary School (OSS) applicants went out in late-February, the second round is being mailed this week. These two rounds will account for about 66% of the FAS OSS offers. The third round will go out around the third week of May. Offers to non-OSS applicants go out on a rolling basis. Overall FAS targets are slightly higher than last year.

Admission Scholarships: 185 offers made so far ($2000 or $3000). We expect to spend around $150K (55-60 awards).

Welcome Events: May 25 (Sunday), June 5 (Thursday) and June 16 (Monday).

March Events: Graduation Info Session, Subject POST Info Sessions, IFP Course Enrolment Session, TYP Info Session, March Break Campus visits (Options Days), Lunch for National Scholarship Finalists.

17/03/14/SW