New College Council

Meeting of Thursday, October 6, 2016, 1:10 p.m. – 3:00 p.m., Room 2053, Wilson Hall

AGENDA:

1. Introductions and Welcome to New Members

2. Minutes of the Meeting of May 4, 2016 (attached)

3. Business Arising from the Minutes

4. Report of the Striking Committee
   i) Election of New Members
   ii) Formation of New Committees
   iii) Election of Chair

5. Memorial Resolution for Gabrielle (Gay) MacDonald

6. Report from Standing Committees

7. Report of the Principal – Y. Roberge


10. Report from the Office of Residence and Student Life – L. McCormack-Smith

11. Report from Student Councils
    i) NCSC
    ii) NCRC
    iii) Course Unions

12. Dates for Future Meetings

13. Other Business

14. Adjournment
NEW COLLEGE COUNCIL

Minutes of the meeting of Wednesday, May 4, 2016
12:10 p.m., Wilson Hall, room 2053, New College


Regrets: S. Hansen, D. Knott, M. Woodin

Agenda

“Election of Members to the Striking Committee” was added to the agenda after item #6 (Report from the Registrar’s Office).

On a motion by B. Russell, seconded by T. Toneatto, the agenda was approved as amended. CARRIED

Minutes of the Meeting of March 10, 2016

The minutes of the meeting of March 10, 2016 were accepted as recorded.

Business Arising from the Minutes

R. Vander Kraats reported that the issues reported by staff regarding staff discount prices in the New College cafeteria should now be resolved.

Report from Standing Committees

- **NEWSS**
  J. Charnaw-Burger reported the following:
  - **Orientation Planning**
    Two coordinators, nine planning executives, and one web specialist have been hired. In turn, this team hired 150 orientation marshals and leaders. Dates have been set for the Orientation Planning Committee to meet. Programming for Orientation will be similar to last year, with a four day orientation week. The Committee is looking for ways to encourage community, and will reveal this year’s themes at the end of the month. NCSC will be incorporated into Orientation so students understand its role. Currently, the Committee is looking for an alternative to the ROM event. The ROM event was a replacement for the previous movie night/boat cruise event. The boat cruise held only 400 people and ended at 11:30 p.m. at Harbourfront. The cost for the event was approximately
$20,000. The ROM event, while more inclusive and with fewer safety concerns, cost $36,000 for 900 people.

Report from the Principal

Y. Roberge reported the following:

- **Senior Doctoral Fellowships**
  This year’s presentations were excellent and well-attended. The fellowship program is now well-established.

- **Convocation**
  New College convocation will be held the afternoon of June 15, 2016. This year's speaker is Dr. Afua Cooper, a New College graduate. She won the Nova Scotia Human Rights Award, and is an associate professor and the current James Robinson Johnston Chair in Black Canadian Studies at Dalhousie University. Everyone is encouraged to attend this event and support our graduates. If needed, gowns are available from B. Registe.

- **NCSC Elections**
  The NCSC elections are complete. The Principal thanked the outgoing team and welcomed the incoming council.

- **Boundless Goal**
  The College received a legacy gift from Dulcie Dixon, bringing our campaign total to $7,303,192, surpassing our goal of $7 million.

- **Spring Reunion**
  Spring Reunion is scheduled for May 27, 2016. The event is called “NEW Doctors on Call”. There will be a panel discussion with four doctors (New College alumni) on the topic of trends in their respective fields.

- **Financial Update**
  The operating budget, which is used to run our programs, is in very good shape. The residence ancillary budget has a large deficit, which we have been working on eliminating.

- **Principal’s Lunch**
  The last Principal’s Lunch of the year will be held tomorrow, May 5, 2016, from 12:00 p.m. – 2:00 p.m. in the Senior Common Room.

The Principal thanked everyone for their work over the past year. It has been an extremely busy and productive year.

Report from the Chief Administrative Officer

R. Vander Kraats reported the following:

- **Operating Budget**
  The financial year end was April 30, 2016. Everyone operated within their budgets. With respect to the operating budget, the office is working on identifying carry-forwards. There is a good contingency fund in place thanks to the NCIF.

- **Wilson Hall Expansion**
  A $2.1 million reserve has been set aside to demonstrate to the University that the College is serious about this project.
• **NCIF**
  All bins will be refilled.

• **Building Committee and Priority, Planning and Budget Committee**
  The Building Committee and PP&B are expected to be busy and exciting committees next year.

• **Ancillary Budgets**
  There are small operating surpluses in both the residence and food ancillaries. We plan to eliminate the accumulated deficit over the next 5 year planning cycle.

• **Construction**
  Summer construction projects begin next week (exterior walls and roof).

• **Plaza Project**
  Construction should begin the third or fourth week of September.

**Report of the Registrar**

K. Huffman reported the following:

• **Admissions**
  The final round of admission offers have gone out, constituting approximately 25% of the total number of offers. These offers were made primarily to international and commerce students. Enrolment targets are being reduced, with a goal of approximately 1,100 new New College students, down from 1,500 in 2015-2016.

• **Admission Scholarships**
  Approximately 150 offers of admission scholarships in the amount of $2,000 - $3,000 have been made. We expect to make approximately 50 awards. Compared to other Colleges, New is quite young and our scholarship funds are not as large. 300 incoming students with a graduating average of 92% or higher have been offered a President’s Excellence award valued at $2,000. There are also U of T Scholar admission scholarships valued at $6,000. While other universities offer scholarships that cover tuition and sometimes residence in 1st year, with very little available in upper years, U of T offers more scholarships throughout a student’s academic career.

• **Welcome Events**
  Welcome events are planned for May 29 and June 9, 2016.

• **Academic Orientation**
  Academic orientation sessions will be held for incoming students over the summer.

• **Graduation**
  Approximately 740 New College students will graduate in June 2016.

• **Registrar’s Office**
  The Office is very busy dealing with end of term requests, including 400 late withdrawal requests. Additionally, it is petition season, with a marked increase in the number of petitions over previous years.

• **Summer Session**
  Summer courses begin next week. Approximately 1,800 New College students have enrolled in summer courses, including 600 2nd year students and 155 1st year students.
Election of Members to the Striking Committee

The role of the Striking Committee in the formation of next year’s Council and sub-committees was explained. The Principal and the President of NCSC are *ex-officio* members; four additional members are required. K. Huffman, A. Liddell, L. McCormack-Smith and H. Si volunteered for the Committee.

*On a motion by K. Huffman, nominations were closed. CARRIED*

Report from the Director, Office of Residence and Student Life

L. McCormack-Smith reported the following

- **Staffing**
  N. Butler has been promoted to Assistant Director of Administration. There are two new positions in the office, replacing the Residence and Student Life assistant position with a Residence Life Program Coordinator and Student Life Program Coordinator. The Residence Life Program Coordinator hiring should be completed shortly, and the Student Life Program Coordinator position should be concluded over the summer, with the goal of an August 15 start. There are two summer intern positions in the office: a Mentorship and Communication internship; and an Orientation and Transition internship.

- **Residence Admissions**
  Upper-year admissions to residence have been closed, while first-year admissions are ongoing. The goal is 30% upper-year students and 70% first-year students.

- **Move-out**
  End-of-year move-out went very smoothly, with no one staying past their move-out date.

- **eMentorship Program**
  72 mentors have been trained and the first communication is planned to go out around June 1. “Just in Time” information can be included; please get in touch with Leah. The program will conclude at the end of September.

- **New Students Guide**
  The New Students Guide is in progress. A photographer has been on site for the past few days taking pictures for the guide.

- **SafeTalk Training**
  This is suicide awareness training for faculty and staff to help them identify and help at-risk students. Several sessions have already been completed, and there is another one scheduled for this Friday. Additional sessions will be scheduled in September.

J. Charnaw-Burger reported the following:

- **Leadership Certificate Program**
  The program has finished for the year, with 59 students completing their certificates. 56 students completed their LCP, and 3 students completed their LCP-II. There are plans to expand the LCP-II program next year.

- **Student Voice Project**
  A showcase for the project was held here at New College and at UTM and was featured in the U
of T Bulletin. All seven of the peer facilitators received a University of Toronto Student Engagement in the Arts award.

Plaza Project Presentation

R. Vander Kraats reported the following:

- The Willcocks Commons Project is impacting the New College Plaza Project, both in terms of design (designs should harmonize/complement each other) and timeline. This design harmony will be effected through paving transitions. The goal is to minimize pavement and maximize accessibility. The western part of Willcocks Street will become a one-way (westbound) street. Curbs will be eliminated and laybys installed. A key consideration during and after the project is maintaining access to the Faculty Club and a bus drop-off/pick-up area at New College.

Report from Student Councils

- **NCSC**

  NCSC reported the following:
  - N. Grant is the new NCSC President. About half of the 2016-2017 Council has been elected; the rest will be elected in fall by-elections. As the NCC representative positions have been eliminated, student reps will take turns coming to NCC to represent NCSC.
  - A large group of students from NCSC attended the student leadership conference.
  - The Council is in the process of cleaning and reorganizing the Council office.
  - Events are being planned for 2016-2017 (Raptors game, etc.)
  - NCSC is meeting with other Councils on campus.
  - Homecoming (3rd week of September) planning is happening.
  - St. George Student Union – it is hoped that it will be established by October/November to replace many of UTSU’s functions on St. George campus. While UTSU will continue to exist, NCSC is in favour of a St. George Student Union, as it will provide better representation for St. George students, giving them official tri-campus representation.
  - UTSU will be moving to the Student Commons.

Other Business

There was no other business.

Adjournment

*The meeting was adjourned at 1:40 p.m. on a motion by B. Russell, seconded by Y. Roberge. CARRIED*