New College Council

Meeting of Friday, December 15, 2017, 10:10 a.m. – 12:00 p.m., Room 2053, Wilson Hall

AGENDA:

1. Minutes of the Meeting of November 13, 2017 (attached)

2. Business Arising from the Minutes

3. Report from Standing Committees
   i) Academic Affairs – J. Larkin
   ii) NewSS – L. McCormack-Smith

4. Report of the Principal – B. McElhinny


6. Report from the Registrar’s Office – K. Huffman

7. Report from the Office of Residence and Student Life – L. McCormack-Smith

8. Report from the Advancement Office – A. Liddell

9. Report from Student Councils
   i) NCSC
   ii) NCRC
   iii) Course Unions

10. Other Business

11. Adjournment
NEW COLLEGE COUNCIL

Minutes of the meeting of Monday, November 13, 2017
12:10 p.m., Wilson Hall, room 2053, New College

Present: N. Crawley (Secretary), P. Dreiser, A. Guerson, A. Ho, M. Hoenig, K. Huffman, J. Larkin, A. Liddell, K. Lunianga, L. Manicom, L. McCormack-Smith, B. McElhinny, L. Newbery, J. Newman (Chair), M. Newton, E. Pennanen, H. Shiu, H. Si, F. Taverna, T. Toneatto, R. Vander Kraats, A. Victoriano-Martinez,

Regrets: O. Almasi, M. Lo, A. McGuire, A. Sadrzadeh, D. Skybina

Agenda

On a motion by L. Newbery, seconded by L. Manicom, the agenda was approved.

Minutes of the Meeting of October 27, 2017

The minutes of the meeting of October 27, 2017 were accepted as recorded.

Business Arising from the Minutes

There was no business arising from the minutes.

Report from the Principal

B. McElhinny reported the following:
• Committees
  The Principal has been involved in striking a number of search committees recently, including the searches for:
  ♦ Equity Studies Program Director
  ♦ Caribbean Studies Program Director
  ♦ Vice Principal
  ♦ Director of the Writing Centre
  There are three additional committees related to promotion and advancement that have also been struck.

• Members Committee
  This sub-committee of NCC has been dormant for the past few years. One of the tasks of this committee is to make decisions regarding status-only, adjunct and visiting scholar appointments. The University has instituted formal guidelines regarding visiting scholars and the Dean must approve appointments. Currently, there are two outstanding requests to be considered: one for a status-only appointment and one for
an adjunct professor appointment. K. Huffman explained that the membership of the Members Committee has considerable duplication on the Academic Affairs Committee. As such, decision making responsibilities regarding these appointments could be transferred to Academic Affairs pending a final decision regarding the future of the Members Committee. M. Newton suggested that it might be worth investigating the potential role of the Members Committee. B. McElhinny will investigate this.

On a motion by B. McElhinny, seconded by M. Newton, the responsibility for reviewing the outstanding requests for visiting scholar status will be transferred to the Academic Affairs Committee. CARRIED

- **Letter re: Jordan Peterson**
  Recently, a letter written by a few WGSI professors to the Provost was leaked to the press. The portions that were printed did not represent the letter well and the writers were identified. The letter outlined points of concern regarding Jordan Peterson’s statements and proposed new website. UTFA will be meeting with the University to address these comments and resulting safety concerns. They will also be bringing concerns forward on behalf of CUPE and USW.

J. Larkin asked how we should respond to inquiries from concerned friends and family. L. McCormack-Smith said that if students are impacted, they should be referred to either herself or K. Huffman. R. Vander Kraats reminded everyone that there are icons on the desktops of all office computers that outline emergency response protocols. M. Newton suggested that we develop a “script” to be read at events regarding the policy around filming. Generally, permission is needed to film in any University building.

**Report from Standing Committees**

- **Academic Affairs**
  J. Larkin reported the following:
  - **Equity Studies Review**
    The Dean’s response to the Equity Studies external review was accepted without comments or discussion. As a result of this review, the Program will be getting a new CLTA position.
  - **New One**
    Many of the College One programs are struggling for enrolment, including the New One program. After reviewing the program, a plan to address the issues was developed. No major modifications are needed; only minor tweaks.
  - **Calendar**
    New course proposals are being reviewed at the various Curriculum Committees this week
• **Building Committee**
  R. Vander Kraats reported that the Building Committee has met twice recently and discussed the following:
  ♦ **William Doo Auditorium & Student Space at 45 Willcocks**
    Excellent progress is being made on the plans for these spaces. With contributions from Mr. Doo ($1 million) and NCIF ($500,000) it is hoped that both of these spaces can be improved dramatically. Architecture firm Lebel & Bouliane came up with three options; the Building Committee shoe the “amphitheatre” option. In this option, the auditorium can be divided, allows for collaborative teaching and will have permanent tiered seating. The seating capacity of the full space will be approximately 300. When not in use, the tiered section will be “hangout steps” for students. The A/V is being modernized and will be available for use in both halves concurrently when the space is divided. Electric outlets will be installed in the tiered seating section. We are currently in the costing stage and should have a budget number by mid-December. In mid-January, we’ll have a detailed design and a second costing. Construction will start in mid-May. The student space will be improved with the installation of better furniture in the Atrium and by opening up the lower level to make a large lounge. Pinball machines, a foosball table, food preparation space and activity spaces are planned. There will also be a studio space for yoga/dance. The glass between the student space and the Doo will be sound-proofed with double-glazed glass. Both the upper and lower levels of the auditorium will be accessible, as will the lounge space.

• **NewSS**
  L. McCormack-Smith reported the following:
  ♦ **Survey**
    A college-wide survey will be held regarding specific departments and included campus benchmarking questions. The results will be available in February 2018.
  ♦ **Orientation**
    The Orientation Charter is being updated. It was last updated in 2015 and there are some logistical items that no longer make sense. One primary goal is to maintain the lowest costs on campus. This needs to be completed soon, as it will soon be time to hire the next Orientation Coordinators.

**Report from the Chief Administrative Officer**

R. Vander Kraats reported the following:
• **Plaza Project**
  The progress on the project is very slow. The sidewalk will be opened soon. The construction crew wants to finish by the first week of March, but the College has quality concerns regarding a cold weather installation that must be addressed first.
• **Food Services**
  ♦ There will be a review of dining services at the College. The College wants input from faculty, staff and students.
• **IT**
  - All projectors in New College-owned rooms have been replaced with more modern projectors.
  - Email service will be changing over the next few months. Faculty and staff will be moved to Office 365 and will use Outlook 2016. The University has an agreement with Microsoft that states that no university data will cross foreign borders. As a result, Microsoft has built two data centres in Toronto and Montreal. At this point, it’s unclear when New College will be migrated to the new system.

**Report of the Registrar**

K. Huffman reported the following:

- **Fall Campus Day**
  Held on October 21, the turn-out was about the same as in previous years. Approximately 300 of the students who came to New College wanted a tour of the residence. Our academic programs were represented in a centralized space on campus.

- **Bursaries/Financial Aid**
  UTAPS is the main source of financial aid available to students. Approximately 350 New College students receive UTAPS, and combined, they received over $1 million in funding. 40 students received bursaries totaling $80,000, and 350 in-course scholarships of varying amounts have been awarded.

- **Convocation**
  New College convocation was held on November 6, 2017. There were 167 New College graduates (compared with 724 June 2017 graduates). November is always a smaller group.

**Report from the Director, Office of Residence and Student Life**

L. McCormack-Smith reported the following:

- **Staffing Announcement**
  M. Skinner will be leaving on November 24. She has taken a new position at the University of Western Ontario. The search for her replacement will begin soon.

- **Quiet Hours**
  Quiet hours will begin December 3 at 11:59 p.m. They are beginning earlier this year due to Saturday exams.

- **Applications**
  Applications for dons and orientation coordinators will be posted in December.

**Report from Advancement**

A. Liddell reported the following:

- As part of the *Boundless* campaign, New College has raised $8,442,060 of our $8.8 million goal. The *Boundless* campaign will continue until December 2018.

- One of our alumni and legacy donors, Norman Peterson, has passed away. Our condolences to the family.
- The new edition of Re:New is out. An interactive microsite is being developed for the electronic version.
- The mentorship program is up and running. Student mentee applications will be due in January 2018.
- B. McElhinny will be attending the Hong Kong convocation in November.

A. Liddell then presented a “Goliath” banner to the NCSC representatives as a thank you for allowing us to use him on the College’s holiday cards.

Report from Student Councils

- NCSC
  M. Hoenig reported the following:
  ♦ The Council is experiencing financial difficulties, but a cash advancement cheque will be received soon.
  ♦ A plenary meeting was held recently. The Council is trying to do most of their programming in the Winter, once the rest of their funding has been received.
  ♦ The website will be updated.
  ♦ Currently working with the St. George Round Table on Winterfest planning.

Other Business

A. Guerson announced that a replacement for Blackboard has been selected. Of the three options that were being considered, the one selected (Canvas) was our second choice, but it should still be a vast improvement over what exists currently. A few courses will be using the new system in the Winter 2018 term, but the main rollout is expected in September 2018. Blackboard will likely be available for another term.

J. Larkin mentioned that there has been a lot of discussion regarding the proposed mandatory leave of absence policy. M. Hoenig said that the St. George Round Table is working with the Provost to give student feedback. L. McCormack-Smith said that the number of students who would be affected by this policy is very minimal. It’s regarded as a last-resort option, with many supports available to students before reaching this stage. Students who have questions should speak to L. McCormack-Smith, K. Huffman or to the various student groups. Some of the concerns include the perceived lack of wide-spread consultation and the implication of a mandatory leave on international students and students receiving OSAP funding. The policy will be discussed at the December 14th meeting of Governing Council.

Adjournment

The meeting was adjourned at 1:48 p.m. on a motion by L. McCormack-Smith, seconded by L. Newbery. CARRIED