



UNIVERSITY OF TORONTO NEW COLLEGE

New College Council

Meeting of Wednesday, November 15, 2023, 12:10 p.m. – 2:00 p.m.

AGENDA:

1. Welcome
2. Minutes of the Meeting of Sept. 25, 2023 [\(attached\)](#)
3. Business Arising from the Minutes
4. Report from Student Councils
 - i) NCSC
 - ii) NCRC
 - iii) Course Unions
5. Report from Standing Committees
6. Report from the Communications Office – A. Rodrigues Magalhaes
7. Report of the Principal – D. Eyoh
8. Report of the Vice Principal – A. Guerson
9. Report of the Chief Administrative Officer – R. Vander Kraats
10. Report from the Registrar's Office – K. Huffman
11. Report from the Office of Residence and Student Life – L. McCormack-Smith
12. Report from the Advancement Office – C. Argiropoulos
13. Report from the Writing Centre – M. Prescott-Brown
14. Other Business
15. Adjournment

NEW COLLEGE COUNCIL

Minutes of the meeting of Monday, September 25, 2023

12:10 p.m. –2:00 p.m.

Present: C. Argiropoulos, C. Orfanidis (Secretary), N. Dragicevic, D. Eyoh, A. Guerson, L. McCormack-Smith, J. Newman (Chair), O. Guo, R. Vander Kraats, C. Ramsaroop, B. Registe, A. McGuire, M. Prescott-Brown, B. Russell, L. Mak, C. Desai, F. Taverna, E. Weisbaum, N. Elamin, L. Kwiatkowski, M. Lo, J. Pham (BPSU), F. Winkler (NCRC), A. Chakrapani (NCRC), J. Gravestock (NCRC), S. Iskin (NCSC), D. Wang (NCSC), A. Stone, J. Singh (HBSU)

Regrets: H. Si, K. Huffman, A. Rodrigues Magalhaes, R. Buiani, T. Walkland

Agenda

On a motion by B. Russell, seconded by A. Guerson, the agenda was approved.

Minutes of the Meeting of Thursday, April 27, 2023

On a motion by L. McCormack-Smith, seconded by S. Iskin, the minutes of April 27, 2023 were approved as recorded.

Business Arising from the Minutes

There was no business arising from the Minutes.

Report from the Striking Committee

A. Guerson reported on behalf of K. Huffman.

Report of the Striking Committee is [attached](#).

A. Guerson moved the motion to approve all nominated candidates. B. Russell seconded. All in favor of approving the nominated candidates.

Motion by A. Guerson to accept J. Newman as Council Chair. Seconded by D. Eyoh. All in favor. J. Newman accepted. Motion carried.

Introduction to College Council

J. Newman provided an introduction on council procedures and norms:

- All are welcome to speak and vote.
- Four budgets are being maintained: Operating, Trust Accounts, Ancillary and Residence, and Capital Accounts. R. Vander Kraats and his team are working on preparing the budget.
- In late November, the first budgeting forecast will be in place. At the end of January, an ancillary budget will be presented, in mid-February a second forecast will be presented, and at the end of February a budget is put together for the next year. At the end of March, a

salary and benefits budget are prepared. In April, the budget for the coming year is approved.

- Academic planning process - in October, the Academic Affairs committee will meet to discuss the new courses, and those will move forward to the UG committee in November.
- We use Robert's Rule of Order – a call for agenda items is made, adjustments to the agenda are made at the beginning of a meeting. Members can make a motion and if it gets seconded it is discussed and then voted on. Members can also recommend striking an ad hoc committee.

C. Ramsaroop asked why CUPE3902 and UTFA has no representation. Noted that as a college of engaging democracy, there may be other forms of governance beyond Robert's Rules of Order.

A motion was made to investigate if CUPE Unit 6, Unit 1, and Unit 3 (3902) can be represented. R. Vander Kraats moved; C. Desai seconded. All in favor of the motion. Motion carried.

Report from Student Councils

- *New College Student Council (NCSC)*
S. Iskin reported the following:
 - Past events: Orientation
 - 7 positions available on council
 - Upcoming: Elections coming up next week
 - Upcoming: Fall general meeting
 - Upcoming: Office hours set up – next to second cup at 45 Willcocks St.
- *NCRC*
 - Prices at the dining hall are not consistent. System has now changed again.
 - Meal plans have changed, prices have risen dramatically.
 - A survey will be circulated for individual student voices to be heard. The changes were not communicated to users prior to the start of the year.

R. Vander Kraats noted that it is an unfortunate position where we are reacting to a situation instead of planning for it. Price increases go through Business Board.

Chair of last year's dining committee spoke and noted that when they joined the college a plate of breakfast and a coffee was five dollars, and the same plate this morning was twenty-five dollars.

A. Stone noted that the Don team has heard complaints from students about issues with food quality such as frozen food and repeated meals for consecutive days in a row.

L. McCormack-Smith noted that it is important for more voices to be heard and that students should be submitting questions and concerns directly to food services, or direct emails to the Office of Residence and Student Life where they are compiling concerns.

J. Newman proposed a motion that council ask that Business Services and the Office of Residence and Student Life work closely with the New College Residence Council to bring about a better food services arrangement at the college.

R. Vander Kraats moved, and L. McCormack-Smith seconded.

Report from Standing Committees

- *NEWSS*
L. McCormack-Smith reported the following:

Orientation Updates:

- Total New Journeys attendees – 60
- Total New Roots attendees – 620 first year students & 75 student leaders
- Ignite (academic orientation) attendees – 105
- Orientation data and updates will be shared at next NCC meeting. Our survey just closed, so results are being compiled.
- BIPOC Resource Fair (hosted by New College but open to all U of T students) – approximately 250 students came through to connect with resources and student groups from the U of T BIPOC Community
- Black Student Orientation (BSO) – New College hosted and supported the BSO Coordinator this year
 - ◆ 8 total events – collaboration with Innis/WDW/UC/Black Students Association/Hart House/Student Campus Community Development/Scarborough Student Union
 - ◆ Event participation range – 50 people to 120 people

Report of the Principal

D. Eyoh reported the following:

- Contract settlements across the various employee groups have been ratified.
- African Studies was established as a program at New College in 1978. As of 2023 African Studies has been elevated to a Centre and is no longer administratively a New College Program. However, they are still located in the College and vital, critical members of the College community. As seen with the Human Biology Program, Caribbean Studies, and the Institute for Women and Gender Studies, New College has a tradition of adding the directors of programs housed at the College to New College Council.

A motion was made seeking to amend section IV of the New College Constitution to add the Director of the Centre for African Studies as an ex-officio member of the New College Council to reflect the Centre for Caribbean Studies vital and ongoing relationship with New College.

D. Eyoh moved and B. Russell seconded. All in favor.

M. Lo emphasized that this is a transition year and services such as student advising, support, enrollment, and events, will still be supported by New College, until African Studies has administrative staff in place.

Report of the Vice Principal

A. Guerson reported the following:

The first meeting of the Associate Chairs, Undergraduate:

- Alana Boland, Acting Associate Dean, Student Affairs presented on petitions and term extensions:
 - Petitions increased markedly
 - Petitions policy working group run by Arts & Science
 - Term work extensions -> inviting perception on term work extensions
 - A & S is taking a closer look at petitions - uncertain if it is because of a much higher number of petitions being denied than usual. What we are seeing is that a Withdrawal Without Academic Penalty petition that last year was submitted without any supporting documentations was accepted and this year a petition submitted with supporting documentation including medical evidence are being denied. This is very worrisome and is creating all kinds of very unfair situations.
- Lisa Feng, Faculty Registrar presented on a number of initiatives including
 - SAS - Student Advising Services- an online portal in which students will be able to access a number of different services in one place. Apparently College registrars' offices are being rolled into it between October 3- November 7 and in Winter advising staff from academic units will be trained
 - A&S is updating their exam scheduling tool which is a bit antiquated and highly-manual process to something that is considered an industry standard via an Exams & Scheduling Business Process Re-Engineering (BPR) project. They are inviting participation of Prog Administrator and Associate Chairs to participate in workshops between now and December.
 - Another set of policies under reviews are the Transfer Credit Regulations
- Undergraduate Curriculum Committee Meeting:
 - Review of over off-cycle changes that went through during the summer
 - Units expected to do informal consultation before submitting proposals for curriculum changes
 - 2024-25 calendar: aim to have it published by mid-May

Senior Doctoral Fellowship:

- Senior Doctoral Fellowship is a way for the undergraduate programs at New College to attract doctoral students and connect them to their programs
- The students receive a \$1,500 honorarium and attend events at the programs and then present their own work to the college community some time in April or May.
- Normally we post the call in the summer and have the fellowship run from September to May; this year we were not able to post it in the summer so we will have the fellowship run in the winter term only

Reminder: The university is hosting a ceremony in honour of Orange Shirt Day - Memorial Day for Truth and Reconciliation this coming Friday at Hart House.

L. Mak noted that petition submissions have increased dramatically, as have refusals. The appeal volume is also much higher, and now longer than an 8 month wait for a decision for appeals.

A. McGuire noted that the majority of petitions have to do with mental health, and the process is worsening the situation instead of mitigating it.

C. Ramsaroop asked if there has been an equity analysis about the refusals.

L. Mak advised that they did not submit info about identities to do equity analysis. It will be a much bigger project to identify that, and this is separate from the registration piece for privacy.

C. Desai asked who makes decisions.

L. Mak noted it is the Committee on Standing at Arts & Science.

C. Desai asked if there is an impact on tuition if a petition is refused.

L. Mak advised that the petition decision has no impact on tuition fees.

Report of the Chief Administrative Officer

- Summer residence operation had a record occupancy. That brings in \$2.8 million of extra revenue to support the residence and subsidize our residence rates. We have some of the lowest rates on campus.
- International summer academy was also a great success - we welcomed almost 900 students from 50 countries. The program offers youth pre-University non-credit courses.
- We are already planning for next summer. The academic session will start on a Tuesday next year as opposed to Thursday. Those two days are very costly in terms of our summer business, we will need to close our summer programs earlier and will cost about a quarter million dollars in revenue.

Report from the Registrar's Office

L. Mak reported the following:

- No official registration numbers yet until November 1st.
- For first year enrollment we are down about 100 students, our total New College enrolment is down by 150. Our overall enrollment across all years is about the same as last year.
- Recruitment season is beginning again.
- Fall campus day is November 18th.

Report from the Office of Residence and Student Life

L. McCormack-Smith reported the following:

- Residence Updates:
 - 922 beds in residence this year – an increase of 48 spaces from last year by converting larger single rooms into economy double rooms
 - We were able to make offers to all students from New College with housing guarantees this year with the increased space. We have not done this since pre-COVID. Our focus was on also providing economy priced spaces, assisting students with financial considerations in finding a residence space at an affordable price-point.

- Conversations continuing regarding the Pay-By-Weight model introduced this year at the Dining Hall. There will be a survey coming out shortly by Spaces and Experiences to get feedback by students with meal plans on this change.
- Student Life:
 - Event Promotion: How to be a better lover: giving and receiving consent for pleasure workshop open to students at New College and the wider university. Has been promoted through ORSL channels, but if you would like to promo this, please connect with me and we can send you information.
 - September 24 (residence students only)
 - September 27 (all students)
 - First Let's Talk Day – October 11 – please watch for advertising
 - Sprout mentees – 47 registered for in person mentorship

Report from the Advancement Office

C. Argiropoulos reported the following:

Advancement Team and Roles:

- Catherine Argiropoulos, Associate Director, Advancement: Responsible for all aspects of fundraising for the College such as major and leadership level donors, annual giving and campaigns, supporting fundraising priorities and fundraising for scholarships and awards
- Brenda Registe, Alumni Development Office: Responsible for alumni development activities such as alumni events and the Alumni Speaker Series, mentorship program, Alumni Reunion, Dinner@NEW, and supporting key alumni relationships.

Advancement Updates

- Fall annual giving campaign has started
 - Sharing story of Victoria Garcia Lopez and Kerri Huffman – letters, emails, phone calls
 - Annual giving donors raise approximately \$35,000 for the College
- Gift planning acquisition strategy underway
 - Strategy to engage College alumni aged 50+ to want to 'learn more' about leaving a gift in their wills
 - Email campaign to 1,800 alumni that includes the story of alumna Thelma Beam
- New College advancement priorities and focus
 - Scholarships, awards, bursaries – key area of focus for fundraising
 - Focus on increasing scholarships and awards, largest College in FAS, needs more support

Alumni Development Fall Activities

- Dinner@NEW series starts up:

- Group mentorship series that brings an alumni in to talk to a group of 20-25 students about their career and life experiences
- First dinner with Dr. Sameer Masood on Sept. 27
- Alumni Speaker Series fall events underway:
 - Your Brain on Information Overload with Dr. Samantha Yammine (Science Sam) Thurs. Oct. 5; delivered virtually
 - Speaking My Soul, memoir of Dr. John Rickford on Fri. Oct. 29, William Doo Auditorium:
 - ◆ Emeritus Professor of Linguistics at Stanford
 - ◆ Planning being led by Prof. Bonnie McElhinny; event in collaboration with NEW, WGSJ, African Studies, Caribbean Studies, Linguistics, Anthropology
 - Food Justice Lecture with Dr. Lori Stahlbrand tentatively on Nov. 10
 - ◆ Three speakers on food equity including Chris Ramsaroop; Connected to scholarship in memory of Dr. Wayne Roberts
- African Studies and Caribbean Studies Awards - Approval for changes at NCC. Donor-funded scholarships and awards are approved through NCC; Changes to awards are also approved via NCC.
 - **OTSS-Sylvia Beck Memorial Award:**
 - ◆ Criteria: Half of the annual income from the endowment will fund one in-course award for students enrolled in the African Studies Program. Preference will be given to students in the major or specialist programs. The balance of the income will support one or more students enrolled in formal exchanges, internships or service-learning initiatives in continental Africa. All recipients must be in good academic standing and have demonstrated financial need as determined by OTSS guidelines (including Ontario residency).
 - ◆ Rationale: African Studies Centre is now its own unit, award criteria is not specifically for New College students
 - ◆ Change: Award to be open to students in the major or specialist program. Preference will be given to students enrolled in formal exchanges, internships or service-learning initiatives in continental Africa
 - ◆ Recommendation: Move to Faculty of Arts and Science Registrar
 - **Caribbean Studies Bursary:**
 - ◆ Criteria: To be awarded on the basis of financial need to a student enrolled in Caribbean Studies courses studying topics including, but not limited to Caribbean literature, music, social sciences, history or thought. Preference is given to students enrolled in the specialist or major program.
 - ◆ Rationale: Centre for Caribbean Studies is now its own unit, award criteria is not specifically for New College students
 - ◆ Recommendation: Move to Faculty of Arts and Science Registrar

Motion moved by C. Argiropoulos seconded by A. Guerson.
All in favor of transferring the two scholarships.

See [attached addendum](#) for full overview of African Studies and Caribbean Studies awards to be reviewed at NCC.

Report from the Writing Centre

M. Prescott-Brown reported the following:

- Trying to create materials and outreach that feels welcoming. We are updating bios and pics of instructors. Posters represent diverse backgrounds of students.
- We offer asynchronous appointments although other centers do not, this is good for students who have work.
- The Writing Room has started up again.
- The Writing Centre will be moving to a new space.
- T. Walkland has joined us a new teaching stream assistant professor.
- Overall things are going well at the Writing Centre.

Other Business

There was no other business.

Adjournment

On a motion by J. Newman, seconded by B. Russell, the meeting was adjourned at 2:03 p.m. CARRIED.

Striking Committee – Nominations for 2023-24 NCC

Striking Committee 2023 Members: *Dickson Eyoh, NCSC President, Kerri Huffman, Leah McCormack Smith, Jeff Newman, Hong Si*

MEMBERSHIP OF COUNCIL

***Ex Officio* members:**

- President (or designate)
 - Vice-President and Provost (or designate)
 - Principal
 - Vice-Principal
 - Assistant Principal & Registrar
 - Dean of Students
 - Chief Administrative Officer
 - Associate Director, Advancement
 - Alumni Development Officer
 - Director, International Programs
 - Librarian
 - Director, the Writing Centre
 - One Associate Registrar (Lesley Mak)
 - Director of each academic program
 - Director, WGSJ
 - Director, Human Biology
 - Director, Caribbean Studies
 - Director, African Studies
 - President, NCSC
 - One Vice-President, NCSC (VP Admin)
 - Two Presidents, NCRC
-
- **6 elected members of the teaching staff** (*2 year terms*)

Nomination -

- *Serving the second of a two-year term:*
 - Marci Prescott-Brown
 - Nisrin Elamin

-serving the first of a 2-year term: 4 teaching staff members

- **Franco Taverna (HMB)**
- **Chandni Desai (CSES)**
- **Safia Aidid**
- **Trimble (WGSJ)**

6 Student Reps:

- NCSC Reps (4)
- VP Finance
- VP Student Services

Course Union Reps

- African Studies Student Union
- Buddhism, Psychology & Mental Health
- Student Union
- Caribbean Studies Student Union
- Equity Studies Student Union
- Human Biology Student Union
- Women & Gender Studies Student Union

Dons Rep

AJ Stone

TA/WC Instructors Rep

Ty Walkland

4 Alumni Reps

USWA Rep

Olivia Guo

CUPE Rep

TBC (*Mariana Cassar*)

STANDING COMMITTEES OF COUNCIL:

ACADEMIC AFFAIRS COMMITTEE

Ex Officio: Dickson Eyoh (Interim Principal), Kerri Huffman (Asst. Principal & Registrar), Marieme Lo (African Studies), Conrad James (Caribbean Studies), Alexandra Guerson (VP), Anne McGuire (Equity Studies), Alissa Trotz (WGSI), Melody Neumann (Human Biology), Marci Prescott (Writing Centre), Eli Weisbaum (BP&MH), Hong Si (IFP), Jeff Newman (Librarian) Roberta Buiani (New One)

To be elected: 5 members of Council

<p><i>Nominations:</i></p> <ol style="list-style-type: none">1. NCSC Rep2. CSES rep3 Catherine Argiropoulos4 Ty Walkland5. <i>Franco Taverna</i>

BUILDING COMMITTEE

Ex Officio: Dickson Eyoh (Interim Principal), Ron Vander Kraats (Chief Administrative Officer), Leah McCormack-Smith (Dean of Students), Rachel Tennant (Property Manager)

To be elected:

- 1 member of teaching staff
- 2 students
- 1 residence don
- 1 of head stewards

<p><i>Nominations :</i></p>

<p>Alexandra Guerson</p>

<p>Rep from NCSC</p>

<p>Rep from NCRC</p>

<p>Don</p>

<p>Head of Stewards</p>

<p><i>Co-opt:</i> Hong Si, Karen Spence, Dylan Williamson (ADRL), Melody Neumann (HMB),</p>
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LIBRARY COMMITTEE

Ex Officio: Jeff Newman (Librarian), Dickson Eyoh (Acting Principal)

To be elected: four members of Council

Nominations:

Nisrin Elamin

Safia Aidid

NCSC rep

Alana Rodrigues Magalhaes

NEW STUDENT SERVICE

Ex officio: Dickson Eyoh (Interim Principal), Kerri Huffman (Registrar), Lesley Mak (Associate Registrar), Leah McCormack-Smith (Dean of Students), Jeff Newman (Librarian), Marci Prescott-Brown (Director, WC), Brenda Registe (ADO).

***Nominations: 4 NCSC Reps (including President, Orientation Co-ordinators, Commuter Rep)
2 NCRC Reps***

Co-opted: Trish Starling
Dylan Williams
Lily Kwiatkowski

PRIORITY, PLANNING AND BUDGET COMMITTEE

Ex Officio: Dickson Eyoh (Interim Principal), TBC (President, NCSC), Kerri Huffman (Asst. Principal & Registrar), Ron Vander Kraats (Chief Administrative Officer), Leah McCormack-Smith (Dean of Students), Jeff Newman (Librarian), Melody Neumann (Director, Human Biology), **Alissa Trotz** (Director, WGSI), Catherine Argiropoulos (ADO)

To be elected: 4 members of Council

Hong Si
Olivia Guo
NCRC
Franco

	A	B	C	D	E	F
1	New College Enrolment Data					
2						
3	Year-to-Year Enrolment	2023	2022	2021	2020	2019
4	Year 1	1795	1920	1814	1764	1731
5	Year 2	1682	1528	1531	1588	1615
6	Year 3	1398	1388	1386	1426	1227
7	Year 4	1591	1590	1613	1441	1370
8	Other/Unknown	13	20	37	34	31
9	Total New College Enrolment	6479	6446	6381	6253	5974
10	Total Arts & Science Enrolment	31981	31326	30246	29578	28772
11	Percentage of Faculty Total	20%	21%	22%	21%	21%
12						
13						
14	Enrolment Demographics	2023	2022	2021	2020	2019
15	Male		46%	45%	44%	44%
16	Female		51%	52%	53%	54%
17	Another/undeclared		3%	3%	2%	2%
18						
19	English first language	39%	37%	37%	36%	38%
20	Other as first language	61%	63%	63%	64%	62%
21						
22	Canadian Citizen	44%	43%	44%	43%	44%
23	Permanent Resident	9%	9%	10%	10%	10%
24	Study Permit	42%	41%	43%	43%	43%
25	other	5%	6%	3%	4%	3%
26						
27	First Year Enrolment	2023	2022	2021	2020	2019
28	New Admits		1382	1337	1324	1353
29	IFP Admits		228	226	196	238
30	Total New College Enrolment	1610	1563	1520	1591	

African Studies and Caribbean Studies Awards at NCC

Background for NCC

- Scholarships and awards are approved through NCC, changes to awards are also approved
- African Studies and Caribbean Studies are now their own units within the Faculty of Arts and Science; Adjudication of AS and CS awards can now move to Faculty of Arts and Science Registrar's Office
- Two awards brought forward today to meeting on Sep. 25
- Additional awards below to be brought forward to meeting on Nov. 15

AFRICAN STUDIES

OTSS-Sylvia Beck Memorial Award:

- Criteria: Half of the annual income from the endowment will fund one in-course award for students enrolled in the African Studies Program. Preference will be given to students in the major or specialist programs. The balance of the income will support one or more students enrolled in formal exchanges, internships or service-learning initiatives in continental Africa. All recipients must be in good academic standing and have demonstrated financial need as determined by OTSS guidelines (including Ontario residency).
- Rationale: African Studies Centre is now its own unit, award criteria is not specifically for New College students
- Change: Award to be open to students in the major or specialist program. Preference will be given to students enrolled in formal exchanges, internships or service-learning initiatives in continental Africa
- Recommendation: Move to Faculty of Arts and Science Registrar
- Approved: NCC Meeting on Sept. 25

OTSS-Dream Maker Realty/Olowolafe Family Award:

- To be awarded to students enrolled in the African Studies program; Preference will be given to students in the major or specialist program. Eligible applicants must be in good academic standing, demonstrate financial need and Ontario residency as defined by OTSS guidelines.
- Rationale: African Studies Centre is now its own unit, award criteria is not specifically for New College students
- Recommendation: Move to Faculty of Arts and Science Registrar
- **Approval pending NCC Meeting on Nov. 15**

CARIBBEAN STUDIES

Caribbean Studies Bursary:

- Criteria: To be awarded on the basis of financial need to a student enrolled in Caribbean Studies courses studying topics including, but not limited to Caribbean literature, music, social sciences, history or thought. Preference is given to students enrolled in the specialist or major program.

- Rationale: Centre for Caribbean Studies is now its own unit, award criteria is not specifically for New College students
- Recommendation: Move to Faculty of Arts and Science Registrar
- Approved: NCC Meeting on Sep. 25

Doreen Knight Award:

- Criteria: To be awarded to an undergraduate student registered in the Faculty of Arts and Science. Preference will be given to students of Jamaican descent enrolled in the Caribbean Studies program at New College. Eligible applicants must be in good academic standing and demonstrate financial need through the completion of a grant application form.
- Rationale: Centre for Caribbean Studies is now its own unit, award criteria is not specifically for New College students
- Recommendation: Move to Faculty of Arts and Science Registrar
- **Approval pending NCC Meeting on Nov. 15**

Streadwick Award in Caribbean Studies:

- Criteria: To be awarded to one or more students enrolled in the Caribbean Studies Program, University of Toronto. Preference will be given to students in the major or specialist program.
- Rationale: Centre for Caribbean Studies is now its own unit, award criteria is not specifically for New College students
- Recommendation: Move to Faculty of Arts and Science Registrar
- **Approval pending NCC Meeting on Nov. 15**

Ivy Marjorie Maynier Award:

- Criteria: Multiple awards of a minimum value of \$1,000 each will be awarded to undergraduate students completing first, second or their year in the Caribbean Studies Specialist, Major or Minor Programs. Recipients must have a mid-B standing in the most recent session of study and meet the OSOTF II financial need criteria.
- Rationale: Centre for Caribbean Studies is now its own unit, award criteria is not specifically for New College students
- Recommendation: Move to Faculty of Arts and Science Registrar
- **Approval pending NCC Meeting on Nov. 15**