#### **New College Council**

Meeting of Monday, September 23, 2024, 12:10 p.m. – 2:00 p.m.

#### AGENDA:

- 1. Minutes of the Meeting of Apr. 15, 2024 (attached)
- 2. Business Arising from the Minutes
- 3. Welcome from the Principal
- 4. Report from the Striking Committee
- 5. Report from Student Councils
  - i) NCSC
  - ii) NCRC
  - iii) Course Unions
- 6. Report from Standing Committees
- 7. Report of the Principal R. Gazzale
  - i) Motion that section VI of the New College Constitution be revised to remove the Director of Human Biology Program as an ex-officio member of the New College Council.
- 8. Report of the Vice Principal A. Guerson
- 9. Report of the Chief Administrative Officer R. Vander Kraats
- 10. Report from the Office of Residence and Student Life L. McCormack-Smith
- 11. Report from the Registrar's Office K. Huffman
- 12. Report from the Writing Centre M. Prescott-Brown
- 13. Report from the Office of Communications A. Rodrigues Magalhaes
- 14. Report from the Librarian
- 15. Other Business

#### 16. Adjournment

#### **NEW COLLEGE COUNCIL**

### Minutes of the meeting of Monday, April 15, 2024 12:10 p.m. – 2:00 p.m.

Present: K. Huffman, D. Eyoh, J. Newman, A. Guerson, R. Vander Kraats, L. McCormack-Smith, A. McGuire, F. Garrett, E. Weisbaum, L. Mak, C. Ramsaroop, M. Prescott-Brown, W. Tran, D. Williamson, A. Rodrigues Magalhaes, C. Argiropoulos, F. Taverna, R. Buiani, A. Stone, L. Kwiatkowski, D. Racelis, T. Walkland, Nerissa Feng (NCSC), Florentine Winkler (NCRC)

Regrets: H. Si, B. Russell

#### <u>Agenda</u>

T. Walkland motioned to approve the agenda.

L. Kwiatkowski seconded. The motion opened for discussion and vote.

All in favour. Motion carried and the agenda was approved.

#### Minutes of the Meeting of March 7, 2024

R. Vander Kraats noted an error regarding "orientation planning in early June". This should refer to the annual planting of the Impatiens flowers on Classic Avenue. Please see the amendment to the minutes here.

The minutes were approved.

#### Business Arising from the Minutes

F. Garrett shared that neither them nor E. Weisbaum have had the chance to meet with any representatives from the Dean's Office since the previous New College Council (NCC) meeting on March 7, 2024 to discuss the status of the Buddhism, Psychology and Mental Health (BPMH) program. However, they have had productive meetings with other cognate units about the program and will provide updates in the near future.

F. Garrett asked to clarify two comments made by Professor Randy Boyagoda, Vice-Dean, Undergraduate. The first comment was made when they attended the March NCC meeting and explained the Faculty of Arts and Science "has determined New College can no longer provide the permanent academic home for the BPMH program". F. Garrett shared the second comment, made on March 27, 2024 to a group of students, was that New College's own academic planning did not include support for the program.

A. Guerson responded that there is not any new information available at this time pertaining to the criteria for permanently housing an academic program which, as discussed at the previous NCC meeting, primarily involves guaranteeing a complement of faculty and long-term sustainability.

D. Eyoh added that the Faculty's analysis of the state of a College's programs directly informs the College's planning process as it may only proceed with the Faculty's approval.

J. Newman confirmed there were no further questions or comments.

#### Report from Student Councils

#### NCSC:

General updates

- Nerissa Feng shared updates from their second term as the New College Student Council President.
  - $\circ$   $\;$  Student engagement with the NCSC has been steadily increasing.
    - Increase in number of candidates running during election seasons.
      - Over 200 guests at the Grad Formal event.
      - 45% increase in social media followers.
  - They are planning to establish a new scholarship with the New College Office of Advancement before their term formally ends.
- The incoming members of the NCSC have been encouraged to attend more College events and meetings, such as NCC, to be more engaged in the ongoings of the College.
- Next year's NCSC executive team plans on expanding the sustainability commission.

#### NCRC:

General activities

- Florentine Winkler shared NCRC had their directory elections on March 27, wherein they were re-elected by the committee members.
- All formal activities have ended for the 2023-2024 session.
- Steady student engagement in events and House Councils throughout the session.
- Feedback and questions from students:
  - More conversations around how to use affiliate services.
  - Evident demand for more events.
  - Shower reconstruction timeline as related to the voyeurism incidents and general cleanliness of facilities, such as washers.
    - R. Vander Kraats responded that all of the proposals for pilot projects that were previously discussed have been implemented. Currently, an assessment on mold development is underway as a result of enclosing the showers. This process was done quickly and informally as a response to the voyeurism incidents. There is a plan to hire a bathroom expert/consultant to determine long-term changes and implementations, especially with respect to moisture issues. R. Vander Kraats also shared the College spends almost \$1.7 million dollars a year updating its residences.
    - R. Vander Kraats also shared that there is a need to update the process of filing issues and feedback with the Facilities team as it currently involves a physical form that is retrieved from the front desk. They suggested implementing an online form.

#### Course Unions:

• No representatives in attendance.

#### Report from Standing Committees

#### Academic Affairs – A. Guerson:

- From the Academic Affairs meeting of April 8, 2024.
- The meeting discussed three primary topics:
  - Long term impact of COVID on the student experience.
    - Students spent up to three years at home, which drastically affected their transition into higher education, socialization, and classroom learning.
    - Increased cost of living through things such as higher rent and food prices.
    - Planning to continue discussing this theme through the various communities and committees at the College, such as New Pedagogy, as it relates to things like teaching, advising, and student support.
  - Eclipse event.
    - Hoping this will be a College event that draws out the community and helps folks feel supported and included.
  - End-of-year events.
    - New One Knowledge Fair that happened on April 4, 2024.
      - There were some logistical challenges as the Human Biology Department had booked the William Doo Auditorium for the entire week for their own research fair-type event, which required finding alternative spaces such as the Multipurpose Room.
      - The event was well-attended, and students gave positive feedback with respect to their learning and experience.
    - Healing Songs event that took place on April 6, 2024.
      - E. Weisbaum shared it was a Buddhism, Psychology and Mental Health (BPMH) community event in collaboration with First Nations House, the Robert H.M. Ho Family Foundation Centre for Buddhist Studies, Office of Indigenous Initiatives.
        - $\circ$  There were over 150 attendees.
        - Event was centered on collectively building peace together and sending it out into the world.
      - An event that brought together Indigenous art (e.g., Anishinaabe music, dance, poetry, spoken word, drum) and mindfulness.
        - Featured performances by Joe Reilly, musicians from the "Community Gardeners", and dancers from "The All Nations Dancers".
        - $\circ$  Started with a smudging ceremony.
        - Exhibition of a collage created from deconstructed racist books donated to the First Nations House over the years as commentary on representations within media and literature in the history of colonization.

- Joe Reilly led an indigenous prayer as well as a mindfulness practice.
- Also featured a marketplace and community space where local Indigenous makers, artists, and vendors had tables. All proceeds of the event were donated to Indigenous collaborators.
- There was a lot of audience engagement, and the event culminated with a round dance welcoming in the Spring season.
- Science and Mindfulness: Pathways Towards Understanding and Healing event that took place on March 27, 2024.
  - Hosted in a hybrid delivery mode. Presentation on mindfulness research featuring international scholars.
    - Specifically focused on how science and mindfulness are being integrated to address the current global crises, with specific foci on climate and mental health as well as burnout.
    - Event brought together in conversation Dr. E. Weisbaum, Br. Phap Linh, and event host Dr. Mark Miller.
  - 100 in-person attendees and over 250 online participants.
- $\circ~$  A. Guerson congratulated K. Huffman for winning the Northrop Frye Award for their work with the Academic Advisor Training Program.
  - The award recognizes the excellence of an individual librarian or staff that was a member of a team who has undertaken a new kind of teaching and learning project within the last five years that significantly enriches the undergraduate student learning experience.

#### Library Committee – J. Newman

- The committee approved the library's budget.
- J. Newman provided context on the funding formula for how the library's budget is spent.
  - Every New College program of study is allocated a certain amount of money based on a combination of the number of courses it offers, and the number of students enrolled in those courses

#### New Student Services Committee – L. McCormack-Smith

- Orientation coordinators have been hired and the planning has started.
- Orientation will be running a full week and it will all happen during business days.
- Currently working through what changes will look like with the key stakeholders the team has previously collaborated with.

#### Report from the New College Writing Centre – M. Prescott-Brown

M. Prescott-Brown shared a PowerPoint presentation that will be attached to the Appendix of the minutes.

M. Prescott-Brown provided a summary of the objectives of the Writing Centre. This included:

- Creating an interconnected, nourishing, and welcoming writing communities for the students, faculty, and alumni of New College.
- Establishing New College as a "writing home", wherein individuals feel empowered in the space around their writing

M. Prescott-Brown highlighted some of the programming and events the Writing Centre has facilitated and hosted this past 2023-2024 academic session. This includes:

- Workshops.
  - Delivered 36 workshops given by faculty in the New College Writing Centre. These workshops are custom made for the needs of each instructor for a course or event.
    - Workshops were facilitated in all disciplines. Embedded writing support via workshops is available for courses.
- 1:1 Writing Consultation Program.
  - Statistics provided from September 2023 to April 8, 2024:
    - 748 unique users
    - 1476 total appointments used not including no shows and cancellations
    - 502 in-person appointments
    - 974 online, delivered both synchronously and asynchronously (only 15% asynchronous)
      - Noticed students are gradually becoming more comfortable with using in person services. There will be plans to offer more in-person appointments at the start of the next session to ideally achieve parity between the two delivery methods. However, ultimately the Writing Centre wants to meet students where they are comfortable as it students are less likely to cancel online appointments.
  - Appointments were available throughout the weekdays, most evenings, and weekends.
- Writing Room.
  - Approximately 7-12 students drop in per 3-hour session.
  - Offered three days per week, one of which is offered online.
- CAESS Writing Group.
  - Open to students in at least one Caribbean Studies, African Studies, or Critical Studies in Equity in Solidarity Studies course.
  - Approximately 5-12 students drop in per 3-hour session.
  - Offered Tuesdays (in-person) and most Fridays (online).
  - Now offered weekly twice instead of biweekly and once.
- Collaborative Events.
  - Between the New College Writing Centre and the D.G. Ivey Library:
    - Creating Knowledge.
      - September 6, 2023. Approximately 50 students attended.
    - Write Night.
      - November 29, 2023. 78 students attended.
    - Writing Retreat.

- March 2, 2024. 50 students attended.
- Between the New College Writing Centre and the New College Office of Residence and Student Life:
  - IGNITE academic orientation.
    - Writing Centre provides some workshops for the event.
  - Let's Talk Finals!
    - December 6, 2023.
  - Let's Talk (Self Care for Racialized Students).
    - March 11, 2024.
    - Writing Cente hosts a table at Let's Talk events.
- Between the New College Writing Centre faculty and the New One program:
  - Plenary Talks:
    - New One Plenary (Academic Reading).
      - September 21, 2023
    - New One Plenary (Prewriting & The Writing Toolbox).
       October 19, 2023.
    - New One Critical Skills Plenary (Essay Planning and Organization).
       January 25, 2024.
- Collaborative Services.
  - Between the New College Writing Centre and the Human Biology Program:
    - Human Biology Writing Cafe
      - Facilitated in both the Fall (November 2 & 13, 2023) and Winter (March 25 & 28, 2024) for the HMB496Y1: Research Project in Human Biology course.
      - Students dropped in and received customized feedback on their independent research projects.
  - Between the New College Writing Centre Director (M. Prescott-Brown), University College Writing Centre Director (Jerry Plotnick), and Career Exploration and Education:
    - Writing Plus.
      - Served students across Arts and Science programs at the University.
      - Facilitated 35 workshops on various points of academic writing (including personal statement workshops for students pursuing graduate-level studies).
        - Some workshops were conducted in-person, but most were facilitated online.
  - Between New College Writing Centre Faculty and New College Faculty:
    - Assignment, Evaluation, and Syllabi Consultations.
      - Served all New College Faculty (on request).
      - Faculty requested feedback on their assignments and syllabi. Some examples include:
        - How to increase accessibility and inclusivity.
        - Universal Design for Learning principles check and revision.
        - Anti-racist pedagogical approaches.
        - Collaboratively brainstorm options and approaches.
  - Between New College Writing Centre and the English Language Learning Program:

- English Language Learning Program is coordinated by Leora Freedman and serves all Arts and Sciences students.
  - Heavily staffed by New College Writing Instructors.
- Offered non-credit courses on the following:
  - Reading, Writing, Listening and speaking skills (broadly). Some examples include:
    - Courses on oral presentations, intensive reading and writing.
  - Offered in various modalities (online, in-person, etc.).
  - Has received very positive feedback from students.
- Advancement
  - Instructor Advancement to Writing Instructor 2 (and beyond):
    - 5 current Writing Instructors have advanced to Writing Instructor 2 status or beyond.
      - One instructor in the Fall term. Another instructor is in progress.
  - Advancement provides the Writing Instructor with a sense of security as they no longer need to apply to each posting.
- New Initiatives
  - QT Write-Ins
    - Open to the New College 2SLGBTQ+ community and allies. Founded and facilitated by T. Walkland.
    - Inclusive space to support students through their assignments and projects.
    - Participants received feedback at all stages of the writing process.
    - Free refreshments were also provided.
    - There are plans to build on this program for the upcoming academic year.
  - Write Now! Your NEW Staff & Faculty Writing Group.
    - Offered a drop-in space for staff and faculty to write. Founded and facilitated by M. Prescott-Brown.
      - Goal setting at the beginning of each session.
      - Quiet writing blocks with 10-minute breaks in-between each block.
      - Optional breakout rooms for writing discussions with colleagues.
      - Guest lectures on helpful writing processes and resources.
- Future Programs
  - STEM-Focused Writing Series
    - In development for students in the 2024-2025 academic year. Various STEM professors have been consulted as part of the development process.
  - CAESS-Focused Writing Series
    - Expansion of embedded programming. Various professors have been consulted with respect to the unique needs they feel their students have and how to have workshops designed to meet their needs.
  - Additional Writing Initiatives
    - Alumni-Focused Writing Newsletters & Workshops.
    - The objective is to empower alumni so they feel, even when they graduate from the College, that there is a supportive network that will always be found here that wishes for them to succeed in their writing and career.

For more detailed information, please see here for the slides presented at the meeting.

#### <u>Report from the Office of Communications – A. Rodrigues Magalhaes</u>

A. Rodrigues Magalhaes provided highlights from the Communications Office:

- Assisted with various projects for the New College Writing Centre, helped with New One's Femeeting Sisterlabs event, Scholarship Reception with the Registrar's Office, and the BPMH's Science and Mindfulness event as well as amplified many others.
- Discussed with J. Newman late last month regarding the Zoom Webinar account.
  - Going forward, this will be housed under the Communications Office. Individuals who would like to use the Zoom Webinar, should contact A. Rodrigues Magalhaes.
- Don Banh (New College IT Coordinator) reached out to the Communications Office with news from the UofT Accessibility For Ontarians With Disabilities Act Office (AODA)
  - Early 2025 is the deadline for websites to be accessible as per the Ontario AODA guidelines. The division has been conducting an auditing process for the first couple of pages across all University-associated websites.
  - With respect to the New College homepage, there were two issues that have been identified and are currently being resolved. A deep dive will be conducted into other New College pages and content.
- 45 Willcocks display monitors
  - Don Banh is setting them up so in the coming weeks the College will be able to start using them to inform students on upcoming items happening around New College. Individuals who wish to share or promote anything on these screens should contact A. Rodrigues Magalhaes.
- U of T Central Communications invited Communications offices from various divisions to discuss a 5-year communications vision and plan. A. Rodrigues Magalhaes will accumulate the information shared at meetings and will provide a summary at the next New College Council meeting.
- Shared a note from the Faculty of Arts and Science with the Program Directors asking if they wish to bring forward or highlight any graduating students so they can feature a story about them.
  - If Program Directors were interested, they emailed the student's name, a few sentences and their email to pass along to the Faculty of Arts and Science.
- Final New Routes for this term will be going out to students this week.
- Last week A. Rodrigues Magalhaes created a short Instagram video from footage they captured of the New College quad. In the caption of the video, they included a list of New College supports available to students (E.g., Registrar's Office, library, Writing Centre, Office of Residence and Student Life) during exam season. As of this morning, we have 11.7K plays/views.
  - U of T's main Instagram account (which has 250K followers) featured the video on their stories (a highly coveted spot).
  - 95% of plays are from non-followers which is great as it's bringing awareness to new people who may not know New College.

#### Report from the Office of Advancement – C. Argiropoulos

#### Advancement Updates

- The University of Toronto's Day of Giving took place on March 26, 2024.
  - This was a coordinated campaign across U of T to encourage giving and support from alumni and the broader community. The New College campaign featured Daman Singh, Assistant to the Dean, Student Life & Leadership in ORSL and encourages support to New College to expand enriching experiences for students with a focus on engagement through scholarship, community work, activism and experiential learning.
- Results are being tabulated; however, first indications show at least 12 donations on or close to Giving Day, which is great.

#### Alumni Development Winter Activities

- Alumni Reunion will be taking place on Friday, May 31st.
- New College is featuring a special event with alumnus Ryan Pyle called 'An Evening with Global Traveler Ryan Pyle'.
  - Exclusively for New College alumni, experience a global adventure with acclaimed photographer, film and television producer and presenter with Discovery Channel and BBC Earth, Ryan Pyle, as he takes us on his journey from New College to places, landscapes and extreme treks around the world, seeing the many reinventions of his career as a global citizen.
- Reunion will be hosted in the William Doo Auditorium, all alumni are invited, honoured years (i.e., 25<sup>th</sup> and 50<sup>th</sup> anniversaries) will be celebrated.

#### New College Graduation Award

- Background: New College has historically provided book prize awards for top graduating students in specific areas of study and disciplines.
  - During COVID, book prizes were paused. New College would like to resume recognition of top students upon graduation with financial awards (\$1,000.00), recognizing top students in key disciplinary areas.
- Conditions: To be awarded to six graduating New College students based on academic merit. Three recipients will be Honours Bachelors of Science graduates, two recipients will be Honours Bachelors of Arts graduates, and one recipient will be a Bachelors of Commerce graduate.
  - Open to both domestic and international students
  - Will be supported through annual fund donors, supporting scholarships and awards
- C. Argiropoulos motioned to approve the above changes to the New College book prize awards.

W. Tran seconded. The motion opened for discussion.

A. McGuire asked if the breakdown of the allocations for the awards are based on the student body of New College and the programs of study in which they are enrolled.

C. Argiropoulos explained there are six admissions categories (Humanities, Life Sciences, Physical and Mathematical Sciences, Computer Science, Social Sciences, and Rotman Commerce) available to students when they apply to the University; three of them are under the Honours Bachelor of Science, two are under the Honours Bachelor of Arts, and the last one is the Bachelor of Commerce. As such, the award distribution follows the same grouping.

L. Kwiatkowski asked how recipients are selected.

C. Argiropoulos responded that the book awards are entirely based on academic performance and not other factors such as community engagement. There are numerous other awards offered by the College that are based on leadership.

J. Newman started the vote.

All in favour. Motion carried with all in favour.

#### Report from the Office of the Registrar – K. Huffman

K. Huffman presented a PowerPoint presentation that will be attached to the Appendix of the minutes.

K. Huffman provided an overview of the activities in the Registrar's Office this past academic year:

- Petitions
  - Across the 2023-2024 session:
    - Total: 1,959
    - Approved: 1,427
    - Denied: 506
    - Context:
      - These numbers do not include the final total from the 2024 Winter term.
        - K. Huffman estimated around another 1,000 submitted petitions would be from the 2024 Winter.
      - This year marked the return of the Verification of Student Illness or Injury form as the primary form of required documentation for petitions compared to the Absence Declaration that was brought in during the pandemic. This year was a transitionary period.
        - Can be a possible explanation for the increase of refusals for some petition types. The Petition Office has also made some changes with respect to how they assess petitions.
      - Many petition types require the student to meet with an Academic Advisor, who will help them review their overall academic plan, the petition itself, and other points of discussion related to their academic success.
  - **2023 Winter**:
    - Exam Re-Write: 34
    - Withdrawal Without Academic Penalty: 128
    - Credit/No-Credit: 39
    - Term Work Extension (Test, Quiz, Final): 41
    - Term Work Extension (Assignment): 147
    - Deferred Exam: 522
    - Exam Re-Deferral: 109
    - Exception to Degree Requirements: 1

- Early Return or Lift of Suspension: 1
- Return from Suspension: 1
- 2023 Summer First Term:
  - Exam Re-Write: 43
  - Withdrawal Without Academic Penalty: 113
    - Context: these are primarily from the 2023 Winter as it takes students time to submit this petition type.
  - Credit/No-Credit: 18
  - Term Work Extension (Test, Quiz, Final): 13
  - Term Work Extension (Assignment): 70
  - Deferred Exam: 369
  - Exam Re-Deferral: 97
- 2023 Summer Second Term:
  - Exam Re-Write: 13
  - Withdrawal Without Academic Penalty: 110
  - Credit/No-Credit: 11
  - Term Work Extension (Test, Quiz, Final): 7
  - Term Work Extension (Assignment): 11
  - Deferred Exam: 113
  - Exam Re-Deferral: 147
    - Context: many students travel or going home during the Summer and cannot write the deferred exam as scheduled.
  - Exception to Degree Requirements: 3
  - Return from Suspension: 4
- o 2023 Fall term
  - Exam Re-Write: 24
  - Withdrawal Without Academic Penalty: 141
  - Credit/No-Credit: 12
  - Term Work Extension (Test, Quiz, Final): 23
  - Term Work Extension (Assignment): 84
  - Deferred Exam: 341
  - Exam Re-Deferral: 180
  - Exception to Degree Requirements: 2
  - Early Return or Lift of Suspension: 7
  - Return from Suspension: 2
- Emails sent
  - o **2012: 4,835**
  - o **2013: 7,166**
  - o 2014: 7,306
  - o 2015: 7,694
  - o 2016: 8,131
  - 2017: 6,582
  - 2017:0,502
    2018: 8,606
  - 2010: 0,000
    2019: 8,531
  - 2020: 18,086

- Effective June 2020, statistics do not reflect incoming emails answered by advisors and are solely from the main Registrar's Office email account.
- Context: the pandemic caused a significant increase in the number of emails, which has become the "new normal".
- o **2021: 16,141**
- o **2022: 18,085**
- o **2023: 15,644**
- Advising Appointments Attended by Students: April 2023 March 2024:
  - Standard appointments: 4,782
  - Drop-in appointments: 1,325
  - Total appointments: 6,107
    - Ideally this number is equivalent to the number of students registered at the College.
    - Around 3000 advising hours.
- Processed Late Withdrawals from 2023 Fall to 2024 Winter: 1,138
  - Students can request a Late Withdrawal up to the end of the last day of class.
    - These requests are submitted via an online form and triaged by the frontline staff. More complex student cases are elevated up to Advisors for review.
- Total interactions:
  - 23,988 interactions with students
    - Emails sent for 2023: 15,644
    - Total recorded Student Advising Service: 2,237
      - The service is a new type of electronic student file that allows different offices to view a student's paper trail as they navigate through different referrals and services at the University. It helps to reduce redundancy and instances of bouncing the student.
      - Started being used in the Registrar's Office as of December 1, 2023.
      - Any walk-in or phone call that requires taking of a student number to be able to provide the information to the student is recorded as an interaction.
        - The numbers are also missing April, which is an incredibly busy month for the office.
    - Total appointments April 2023 March 2024: 6,107
- Group advising sessions
  - Career-related: 3 sessions 55 students
    - E.g., resume writing, navigating job searching as an international student and applying for the Post-Graduate Work Permit.
  - Program enrolment: 94 students 60+ online views
  - Group drop-in sessions: 84 students
- Other statistics
  - Total petitions from 2023 Summer First Term to 2023 Fall: 1,959
  - Total Late Withdrawals from 2023 Summer First Term to 2024 Winter: 1,138
  - Over \$500,000 in scholarships to approximately 500 students
  - 1200 total graduates in 2023

For more detailed information, please see here to view the slides.

#### Report of the Chief Administrative Officer – R. Vander Kraats

- R. Vander Kraats shared that the shed behind the Faculty Club caught fire in the middle of the night over the weekend.
  - Thankfully, one of the New College students living in the 45 Willcocks Residence saw the fire and, with quick thinking, pulled the fire alarm.
    - This minimized the damage as the Graduate Students Union building had already begun to catch fire because it is an older building and features a lot of wood in its construction.
    - Incredibly grateful to this student and, as such, U of T Fire Protection Services and R. Vander Kraats will be looking to thank this student with something tangible.
  - L. McCormack-Smith added that the fire could have been much worse as there was a propane tank in the general area, so evacuation was needed. However, not everyone evacuated as per protocol, so they will follow up by sending an email reminder to the residents.
- Facility Renewal Program
  - The College does work during the Summer to maintain and improve building infrastructure.
  - Residence renovation.
    - There is a major ongoing renovation on the fifth floor of Wilson Hall residence.
    - There are also plans to finish renovations on the sixth floor, so both floors will be complete.
      - This was delayed due to contractor issues.
  - Classroom renovations.
    - Soundproofing the lower-level Wetmore Hall 51 and 52 type classrooms.
  - Correcting construction deficiencies.
    - Construction deficiencies have been identified in the building envelope of the 45 Willcocks building.
    - One of the roofs have failed.
  - Upgrading the main electrical distribution system.
    - Wilson Hall's system was completed about a decade ago.
    - Wetmore Hall's system will be worked on this Summer.
    - Upgrades are needed due to the age of the system and the lack of replacement parts should things break down.
    - The plan was to do this in early May, but it will be pushed to August due to contractor problems.
- Smaller projects.
  - Improvements to building security.
    - Camera systems are being updated.
    - "Eye-proofing" bathrooms in the residence.
  - Residences also convert into hostels during the Summer.
    - Approaches occupancy limits 99% of the time, so there is a balance between running this business alongside the plans for infrastructure improvements and various other projects.

- International Summer Academy.
  - New College's English as a Second Language Summer courses.
  - While it used to only operate during July and August, a June session has been added due to the changes to the sessional dates causing the academic year to start sooner and a week to be lost from the courses. As such, the program will operate nine weeks across three sessions instead of eight weeks across two sessions.
    - H. Si negotiated a contract with the Government of Indonesia the previous year, which funds 30-40 students for these classes. The contract has been renewed this year.
    - These courses will be opening to the general public as well. Enrolment is currently full for July, which is the main session, and a waitlist has been started.

#### Nomination of the Striking Committee

The current Striking Committee consists of D. Eyoh, the New College Student Council President, K. Huffman, L. McCormack-Smith, J. Newman, and H. Si.

K. Huffman elaborated that the Striking Committee is the committee that selects membership for the New College Council for the upcoming year, such as representatives from the teaching and staff community, and make nominations to the various subcommittees. The ex-officio roles are the College Principal and the New College Student Council President. Then, there are four members of Council who are nominated or volunteer to join.

K. Huffman, A. Guerson, and M. Prescott-Brown volunteered to join. H. Si was nominated in absentia.

K. Huffman motioned to nominate K. Huffman, A. Guerson, M. Prescott-Brown, and H. Si to the Striking Committee. T. Walkland seconded.

All in favour. Motions passed with all in favour.

A. Guerson asked if the Striking Committee will select the New College Council Chair for next year.

K. Huffman confirmed this is the case.

J. Newman explained the Striking Committee will put forward a name at the September New College Council meeting.

#### **Other Business**

The New College Council thanked J. Newman for their service as the Chair of the Council since 2012 as they will be leaving on sabbatical.

#### <u>Adjournment</u>

Nerrisa Feng moved to adjourn.

A. McGuire seconded.

All in favour.

The meeting was adjourned at 1:52 PM. CARRIED.

#### **NEW COLLEGE COUNCIL**

Minutes of the meeting of Thursday, March 7, 2024 12:10 p.m. – 2:00 p.m.

#### Other Upcoming Events and Projects

- Spring Planting coming up with 400 more plants to place outside of Wilson lounge.
  - Collaboration with NDG Indigenous youth and the Daniels Faculty.
  - Scheduled to happen around the third week of May.
- Orientation planning Planting event in early June.
- Potential Beekeeping event in the Summer.
- Creating a circle gathering space in the New College courtyard with NDG youth and the Daniels Faculty.

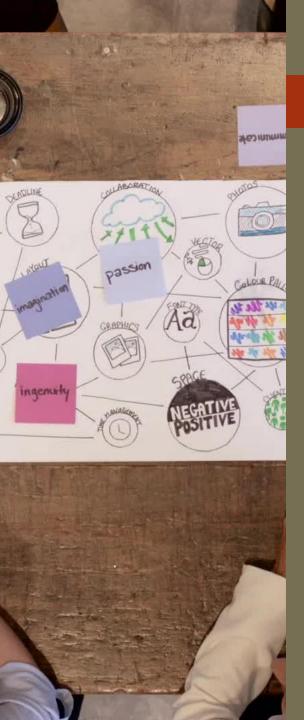
#### Comment on a Permanent Academic Home for the BPMH Program

R. Boyagoda elaborated that the Faculty has determined New College can no longer provide the permanent academic home for the BPMH program. As such, the decision was made to look for academic sponsors. The two Academic Units first consulted were the Department of Psychology and the Department for the Study of Religion due to these programs being cognate units that intersect with BPMH. However, neither Academic Unit expressed interest in sponsoring or co-sponsoring BPMH. As such, the Faculty was in a spot where it is difficult to see the continuation of the program due to lacking both a clear academic sponsor at the level of the unit and the permanent faculty typically associated with a program in Arts and Science.



# The New College Writing Centre: Fall 2023 to Present

with Marci Prescott-Brown (she/her/elle), PhD, OCELT



### Overview

Goals

- Workshops
- 1:1 Writing Consultation Program
- The Writing Room
- The CAESS Writing Group
- Collaborative Events & Services
- Advancement
- New Initiatives
- Future Plans
- Conclusion

### Goal

- To create interconnected, nourishing, and welcoming writing communities for the students, faculty, and alumni of New College
- New College as writing home



### Workshops for Academic Year 2023-2024

A total of 36 workshops given by faculty in the New College Writing Centre

These workshops are custom made for the needs of each instructor for a course/event

- The process:
- Starts with an email inquiry
- Follows with a meeting to find out the upcoming assignment or writing need the instructor would like to see addressed
- Follow up to see if the custom presentation felt like a match for instructor expectations
  - Currently informal (will be a formal questionnaire for this purpose in 2024-2025)

Workshops for Academic Year 2023-2024 (Con't)

### Workshops given in all disciplines

- Embedded writing support via workshops available for courses
  - Increases writing welcome to students
  - Empowerment for instructors to respond to student needs

A key part of building welcome and awareness of what the NCWC offers



## 1:1 Writing Consultation Program

- From September 2023 to April 8th:
  - 748 (Unique Users)
  - 1476 (Total Appointments Used—doesn't include no shows etc.)
  - 502 (In Person)
  - 974 (Online—Both Synchronous and Asynchronous; only15% Asynchronous)
  - Appointments available throughout the weekdays as well as most evenings and weekends

### Classic NCWC Offerings

**One-On-One Appointments** Available in-person or online

The Writing Room -approximately 7-12 students drop in per 3-hour session --offered three days per week (one day offered online)

CAESS Writing Group -approx. 5-12 students drop in per 3-hour session -offered Tuesdays (in person) and most Fridays (online) -now offered weekly twice instead of biweekly and once -open to students in at least one Caribbean Studies, African Studies, or Critical Equity and Solidarity Studies course

### Both The Writing Room and the CAESS Writing Room are staffed with writing instructors and librarians



## **Collaborative Events**

- Between the NCWC and the D. G. Ivey Library
  - Creating Knowledge Sept 6<sup>th</sup> (approx. 50 students attended)
  - Write Night Nov 29th (78 students attended)
  - Writing Retreat March 2nd (50 students attended)
- Between the NCWC and the ORSL
  - IGNITE (writing centre provides some workshops for event)
  - Let's Talk Finals! (Dec 6<sup>th</sup>, 11am-2PM)
  - Let's Talk (Self Care for Racialized Students) March 11<sup>th</sup> 11am-2PM)
    - Writing centre hosts a table at Let's Talk events put on by ORSL



## Collaborative Events

- Between NCWC faculty and the New One Program:
  - Plenary Talks
    - NEW ONE Plenary (Academic Reading) Thu 2023-09-21 3:00 PM - 4:00 PM
    - NEW ONE Plenary (Prewriting & The Writing Toolbox) Thu 2023-10-19 3:00 PM - 4:00 PM
    - NEW ONE Critical Skills Plenary (Essay Planning and Organization). Thu 2024-01-25 1:00 PM -4:00 PM



## Collaborative Services

- Between the NCWC and the HMB Program:
  - HMB Writing Café
    - Fall and Winter Terms (HMB496)
    - Nov 2<sup>nd</sup> & 13<sup>th</sup> in 2023; March 25<sup>th</sup> & 28<sup>th</sup> in 2024
- Between the NCWC director (me), UC Writing Centre director (Jerry Plotnick), and Career Exploration and Education:

### Writing Plus

- Serves students across Arts and Science programs at UofT
- 35 workshops on various points of academic writing (including admissions letter and personal statement workshops).
- Some workshops in person, but most online



## **Collaborative Services**

- Between NCWC faculty and New College Faculty:
  - Assignment, Evaluation, and Syllabi Consultations
    - Serves all New College Faculty (on request)
    - Faculty request feedback on their assignments and syllabi
      - How to increase accessibility and inclusivity
      - UDL principles check/revision
      - Antiracist pedagogical approaches
      - Collaboratively brainstorm options and approaches



## Collaborative Services

- Between NCWC and ELL Program
  - Assignment, Evaluation, and Syllabi Consultations
    - ELL Program is coordinated by Leora Freedman
    - serves all Arts & Science students
    - Heavily staffed by NCWC instructors
    - Offers non-credit courses on the following:
      - Reading, Writing, Listening and speaking skills (broadly)
        - Sample: courses on oral presentations, intensive reading, intensive writing
        - Offered in various modalities (online, in person, etc.)

### Advancement

- Instructor Advancement to Writing Instructor 2 (and beyond)
  - 5 current instructors have advanced to WI 2/beyond
  - One instructor Fall term
  - Another instructor (in progress)

# New Initiatives

(Pilot Programs)

# New College



Bring your course assignments, bring your writing projects and even bring your friends for an afternoon of writing fun! Open to New College 2SLGBTQ+ community and allies

Inclusive space to support you through your assignments & projects

Recieve feedback at all stages of the writing process

Free snacks, coffee and tea

Drop-in at Wilson Hall, Room 2007D between 1 - 4 p.m.

Wednesday, February 14 & 28 Wednesday, March 13 & 27

> Scan QR code to learn more



Writing Centre

or visit us at uoft.me/QT-Write-Ins

Founded and facilitated by Ty Walkland (he/him), Assistant Professor, Teaching Stream in the New College Writing Centre.

### Stay connected. Stay focused. Stay encouraged.



Write Now! Your NEW Staff & Faculty Writing Group

Meets alternating Wednesdays (since Feb 21<sup>st</sup>), from 10 a.m to 1 p.m. ET via Zoom

### Write Now offers:

•A Drop in space— stay as long or as little as you need

•Goal setting at the beginning of each session

- Quiet writing blocks with 10 mins breaks in between each block
- •Optional breakout rooms for writing discussions with your colleagues
- Guest lectures on helpful writing processes and resources

Founded and facilitated by Marci Prescott-Brown, PhD (she/her/elle), Assistant Professor, Teaching Stream in Writing Studies and Acting Director of the New College Writing Centre

**Future Programs** 

### STEM-focused Writing Series:

- Currently developing this for students in the 2024-2025 Academic Year
- CAESS-focused Writing Series:
  - Expansion of embedded programming
- Additional Writing Initiatives:
  - Alumni-Focused Writing Newsletters & Workshop(s)



## New College

## Thank you (and Happy Writing! ⓒ)

Visit us in the Writing Centre

www.newcollege.utoronto.ca/academics/

writing-centre

newcollege.writingcentre@utoronto.ca



# New College

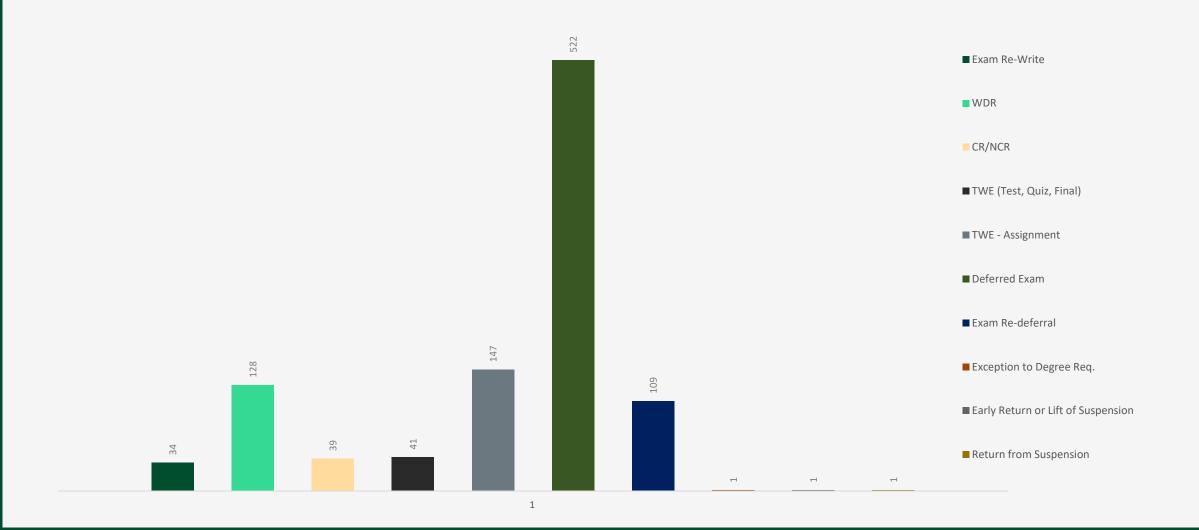
2023-24 Report



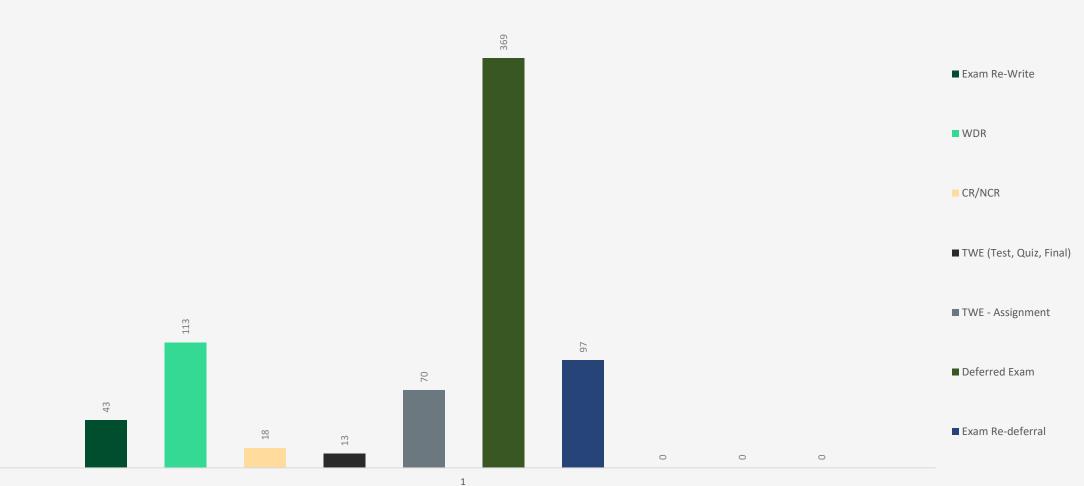
## Total Petition Decision Numbers 20235F - 20239



#### 20231 PETITIONS - TOTAL 1033

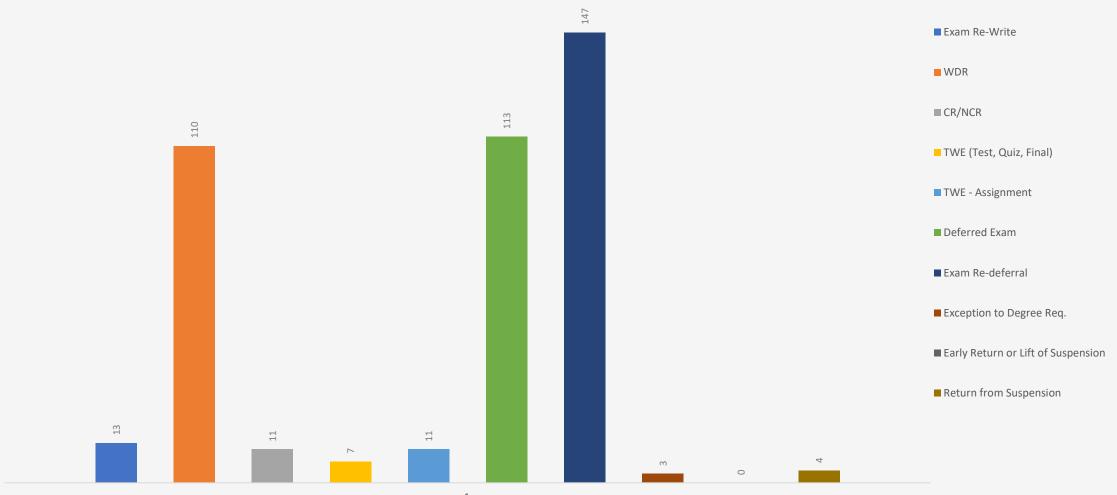


#### 20235F PETITIONS - TOTAL 724



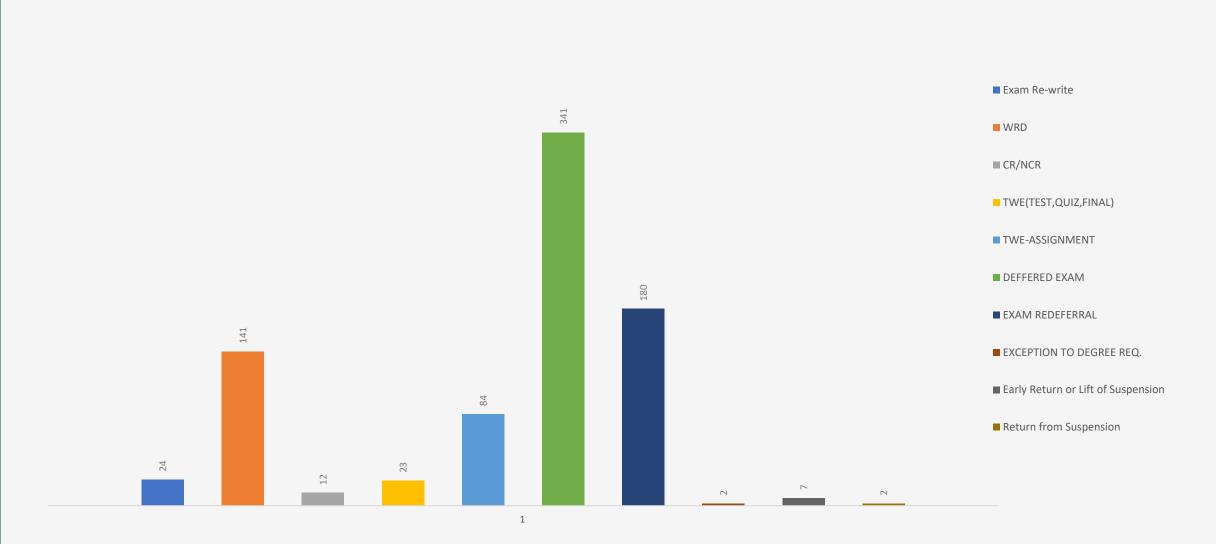
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#### 20235S PETITIONS -TOTAL 419



1

#### 20239 PETITION TOTALS-816

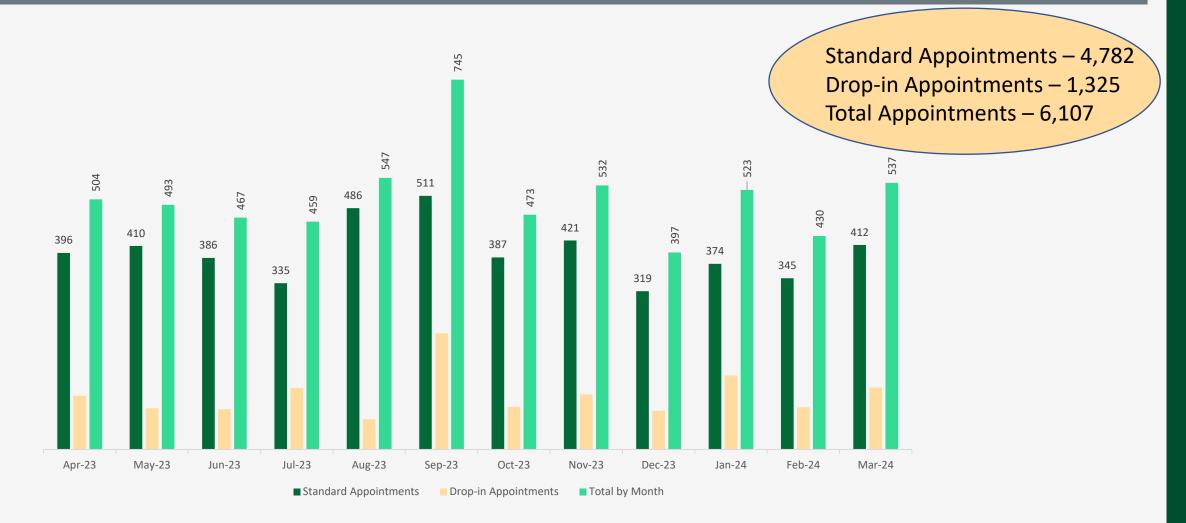


## Email Totals 2012 – 2023

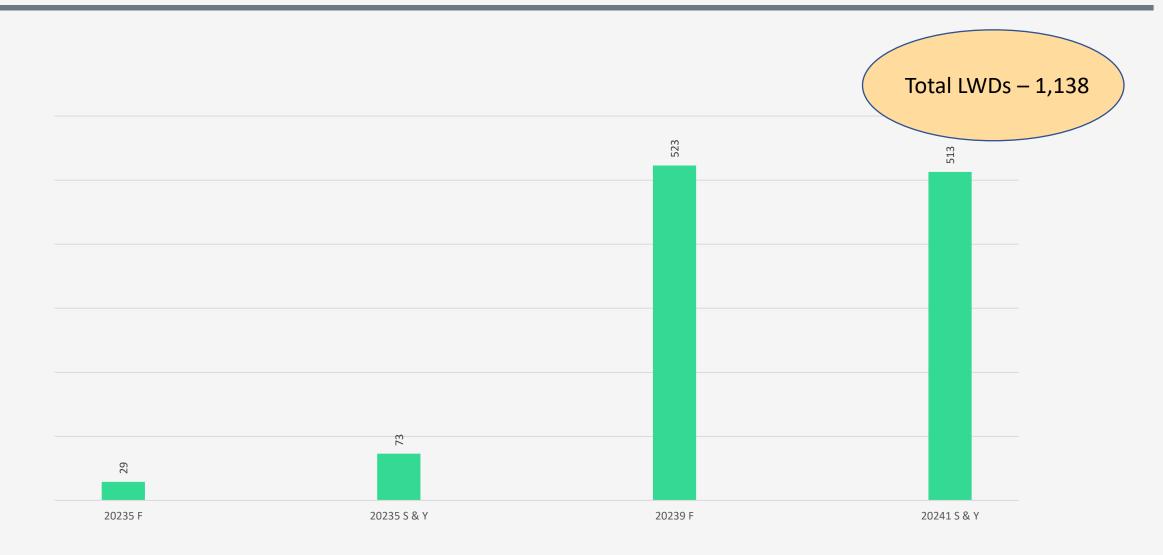


\*Effective June 2020, stats do not reflect incoming emails answered by advisors. Separate stats kept for advising emails.

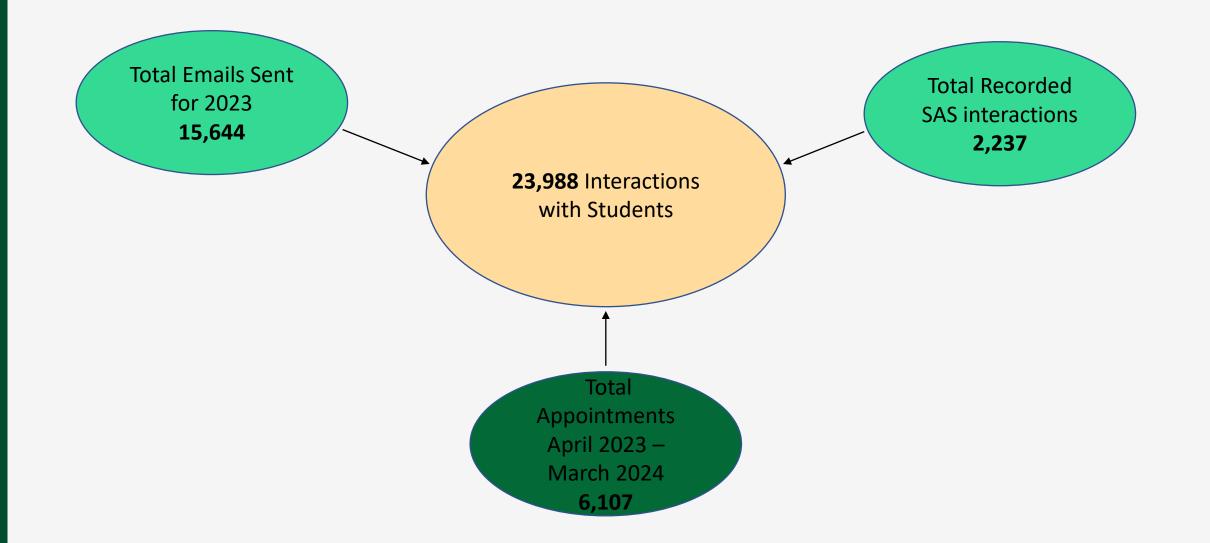
## Advising Appointments Attended by Students: April 2023 - March 2024



## Processed LWDs 2023 F - 2024 S & Y



### Interactions



## Group Advising/Sessions

