



UNIVERSITY OF TORONTO
NEW COLLEGE

FACULTY OF ARTS & SCIENCE INTERNATIONAL PROGRAMS

International Foundation Program
Summer-Only Less Than Full-Time IFP Instructor (Unit 6)

2025 Summer Term

The International Foundation Program (ifp.utoronto.ca) seeks 1 instructor to develop and teach the following half course to conditionally admitted undergraduate international students in the Faculties of Arts and Science, Architecture, and Music, in the Summer IFP Program during the Summer term from June 20 to August 21, 2025.

IFP081H1S Communication in Undergraduate Programs

This course focuses on raising awareness of and improving ability to communicate ideas effectively in English to meet the expectations of undergraduate university course tasks and assignments. For oral communication, main topics include appropriate participation in seminars, lectures and tutorials; group work, and student services. For written communication, students will investigate academic integrity, assignment types, as well as academic grammar and vocabulary. Skills taught in this course are integral for success in IFP100H.

Delivery mode	In-person
Contact hours	Tuesdays & Wednesdays, 9:00 AM -1:00 PM
Contract Dates	June 20 to August 21 (includes course preparation and teaching)
Stipend Range	\$5,729.86 - \$7295.84 (commensurate with Unit 6 Step)

Minimum Qualifications

Minimum requirements are a post-graduate degree in a second language acquisition related area or a bachelor's degree with equivalent professional experience. Also required is TESL training (TESL Canada Standard 2 or equivalent) and experience teaching English for academic purposes in post-secondary contexts. Applicants must be legally eligible to work in Ontario, Canada.

Preferred Qualifications

Experience teaching this course in previous years is preferred.

Responsibilities

- Preparation and teaching of course content (e.g. creating syllabus, weekly lectures, etc.)
- Grading assignments, tests, and final exam
- Collaborating with IFP instructional team
- Providing office hours for academic counseling of students
- Liaising with program staff as required

It is understood that some announcements of vacancies are tentative, pending final budgetary determinations.

Application Process

Applicants should submit a detailed letter of application (cover letter), which specifies the course applying for; an updated curriculum vitae; name and contact information (email and phone); evidence of teaching in the relevant area.

Applications should be sent to:

International Programs
c/o International Programs Administrative Assistant

E-mail: internationalprograms@utoronto.ca

Application deadline: May 28, 2025

Only applications submitted to the email address listed above will be considered.

This job is posted in accordance with the CUPE 3902 Unit 6 Collective Agreement.

It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment. Should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.

Please note: Members of UTFA should not apply for positions posted under the Unit 6 collective agreement; rather they should apply on the basis of an UTFA overload.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

Diversity Statement

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

Accessibility Statement

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission.

The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact uoft.careers@utoronto.ca. During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at hwb@utoronto.ca. For more information about accommodations at U of T, please visit our Accommodation webpage.

Posting Date: May 14, 2025