



International Programs at New College seeks instructors to teach in the International English Program from July 7th to July 25th, 2025.

Leadership & Management Course (Adult)

Course description

Leadership & Management Course is designed for people who wish to become more comfortable using English in project management and team leadership environments. This course provides effective practices to communicate with employees and colleagues and use decision-making strategies in professional contexts. The course begins with an exploration of core leadership theories, and examines key concepts such as motivation, team dynamics, and conflict resolution. In addition, the course covers essential management skills, including goal setting, organizational behaviour, and performance reviews. In combination with language practice, students will learn how to allocate resources and evaluate outcomes to reach team goals. Emphasis is placed on developing critical thinking and decision-making skills, enabling students to address complex challenges and make informed choices.

Delivery mode	In-person
Enrolment estimate	15 students per section
Class Schedule:	Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays 9:00 a.m. - 12:00 p.m..
Stipend	\$1984.39 (New Instructor) - \$2088.83 (Returning Instructor) - \$2297.72 (IFP Sessional Instructor)

Minimum Qualifications

Applicants must have TESL Canada certification or equivalent and have completed a business related program at the undergraduate or graduate level, and experience teaching business related courses.

Preferred Qualifications

Applicants who have experience teaching Leadership & Management courses in the International English Program are preferred.

Responsibilities

- Preparation and teaching of course (e.g. designing and implementing class assignments and tests) aligned with the program curriculum framework
- Maintaining accurate records of student attendance and achievement, and submitting a written evaluation for each student
- Collaborating with other instructors, when necessary, etc.

It is understood that some announcements of vacancies are tentative, pending final budgetary determinations.

Application Process

Applicants should submit a detailed letter of application (cover letter); an updated curriculum vitae; name and contact information (email and phone); evidence of teaching in the relevant area. If you are applying for multiple courses offered at the same time, please indicate your course preference by completing [the ranking form](#). Where the positions have not been ranked, we will deem them to be ranked equally.

Applications should be sent to:

International Programs

c/o International Programs Administrative Assistant

E-mail: internationalprograms@utoronto.ca

Application deadline: May 30, 2025

Only applications submitted to the email address listed above will be considered.

This job is posted in accordance with the CUPE 3902 Unit 6 Collective Agreement.

It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment. Should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.

Please note: Members of UTFA should not apply for positions posted under the Unit 6 collective agreement; rather they should apply on the basis of an UTFA overload.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

Diversity Statement

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

Accessibility Statement

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission.

The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact uoft.careers@utoronto.ca. During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at hwb@utoronto.ca. For more information about accommodations at U of T, please visit our Accommodation webpage.

Posting Date: May 5, 2025