



International Programs at New College seeks individuals (three grader positions) to conduct and grade diagnostic language assessments for incoming students of the International Summer Academy (ISA) in Session C.

Session C Job description

All students enrolled in levelled courses are required to participate in a 3-5 minute live one-on-one dialogue with a representative from the ISA and complete a written diagnostic quiz without aids. These are completed in their home countries before arriving in Toronto. The oral diagnostic occurs through Zoom and the written diagnostic is done by hand and submitted digitally to the program. The graders will administer the oral diagnostics and grade the written diagnostic according to rubrics provided by the program.

Delivery mode	Online
Hours & Dates	15 hours, July 21 - 23, 8:00 am to 11:00 am & 2 flex hours
Stipend	\$ 640.10 (New Instructor) \$ 673.78 (Returning Instructor) \$ 741.15 (IFP Sessional Instructor)

Minimum Qualifications

Applicants should have a high proficiency in English language and experience with conducting oral diagnostic language assessments and following rubrics for grading purposes.

Preferred Qualifications

Applicants who have experience teaching Youth IEP or IEP General English courses in the International Summer Academy will be given preference.

Responsibilities

- Setting up Zoom links for oral diagnostics
- Conducting 3-5 minute live chats with language learning students and assessing proficiency according to rubric
- Grading a written diagnostic according to a rubric
- Reporting results to Academic Directors as required

It is understood that some announcements of vacancies are tentative, pending final budgetary determinations.

Application Process

Applicants should submit a detailed letter of application (cover letter); an updated resume; name and contact information (email and phone); evidence of grading in the relevant area. For applicants applying for two positions, please indicate the dates of the positions to which you are applying.

Applications should be sent to:

International Programs
c/o International Programs Administrative Assistant
E-mail: internationalprograms@utoronto.ca

Application deadline: July 16, 2025

Only applications submitted to the email address listed above will be considered.

This job is posted in accordance with the CUPE 3902 Unit 6 Collective Agreement.

It is understood that some announcements of vacancies are tentative, pending final course determinations and enrolment. Should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail.

Please note: Members of UTFA should not apply for positions posted under the Unit 6 collective agreement; rather they should apply on the basis of an UTFA overload.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority.

Diversity Statement

The University of Toronto is strongly committed to diversity within its community and especially welcomes applications from racialized persons / persons of colour, women, Indigenous / Aboriginal People of North America, persons with disabilities, LGBTQ2S+ persons, and others who may contribute to the further diversification of ideas.

Accessibility Statement

The University strives to be an equitable and inclusive community, and proactively seeks to increase diversity among its community members. Our values regarding equity and diversity are linked with our unwavering commitment to excellence in the pursuit of our academic mission.

The University is committed to the principles of the Accessibility for Ontarians with Disabilities Act (AODA). As such, we strive to make our recruitment, assessment and selection processes as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact uoft.careers@utoronto.ca. During employment, to request accommodation from the University, contact the supervisor or department chair and/or Health & Wellbeing Programs & Services at hwb@utoronto.ca. For more information about accommodations at U of T, please visit our Accommodation webpage.

Posting Date: July 11, 2025