



UNIVERSITY OF TORONTO NEW COLLEGE

New College Council

Meeting of Thursday, November 24, 2022, 12:10 p.m. – 2:00 p.m.

AGENDA:

1. Minutes of the Meeting of September 26, 2022 [\(attached\)](#)
2. Business Arising from the Minutes
3. Report from Student Councils
 - i) NCSC
 - ii) NCRC
 - iii) Course Unions
4. Report from Standing Committees
 - i) Academic Affairs – T. Goldstein
 - a. Caribbean Studies and Community-Engaged Learning position.
 - b. CEL gathering in January 2023.
 - c. New College fall convocation.
 - d. African Studies (AS) course modifications and new courses passed.
 - e. Buddhism Psychology and Mental Health (BPMH) course medications.
 - f. African Studies and BPMH - UTQAP review.
 - g. ISA and IFP instructors - eligibility for Advancement as CUPE 6 instructors.
 - h. Creating the New College 2023-2024 timetable.
 - ii) NEWSS – L. McCormack-Smith
 - a. NEWSS - Update about Orientation and the Orientation Project Charter.
5. Report of the Principal – D. Eyoh
6. Report of the Vice Principal – T. Goldstein
7. Report of the Chief Administrative Officer – R. Vander Kraats
8. Report from the Registrar's Office – K. Huffman
9. Report from the Office of Residence and Student Life – L. McCormack-Smith
10. Report from the Communications Office – N. Cahill
11. Other Business
12. Adjournment



UNIVERSITY OF TORONTO NEW COLLEGE

New College Council

Meeting of Monday, September 26, 2022, 12:10 p.m. – 2:00 p.m.

Present: J. Newman (Chair), N. Dragicevic (Secretary), D. Eyoh, K. Huffman, L. McCormack-Smith, L. Newbery, N. Cahill, M. Cassar, C. James, T. Seburn, N. Crawley, E. Weisbaum, R. Biuani, N. Feng, M. Prescott-Brown.

Regrets: T. Goldstein, A. Dias, R. Vander Kraats, S. Doyle-Wood.

Introduction and Welcome to New Members

Minutes of the Meeting of April 19, 2022

Approved.

Business Arising from the Minutes

There was no business arising from the minutes.

Report of the Striking Committee – K. Huffman

- K. Huffman presented a Striking Committee report ([attached](#)).
- K. Huffman put forward a motion to New College Council to approve the nominations for the Striking Committee and Subcommittees therein. L. McCormack-Smith seconded. The motion was carried unanimously.

Report from Student Councils

- NCSC:
 - Nerissa Feng (President) noted a recent orientation ice cream event that went really well, the first in person event since 2020.
 - The move to the 45 Willcocks office is happening soon, and office hours will follow shortly after.
- NCRC – none.
- Course Unions – none.

Report from Standing Committees

None.

Report of the Principal – D. Eyoh

- D. Eyoh acknowledged and spoke of the loss of two members of the New College community:
 - Kathryn P. Morgan (1943–2022), Professor Emerita, Philosophy & Women and Gender Studies Institute. Kathryn Morgan came to the University of Toronto in 1977 and was one of the founders of the Women’s Studies Program and remained at New College until her retirement.

- Horace Chandler Davis (1926-2022), known as the husband of Natalie Davis, one of the most prominent historians of our time.
- D. Eyoh welcomed everyone back in person after 2.5 years. There is a shared excitement with our return. D. Eyoh noted that we must take care of our ourselves as there will be many adjustments as we return.
- Caribbean Studies was established in 1995 as a program and was elevated this year to a Centre/Extra-Departmental Unit (EDU).
D. Eyoh brought forward a motion to amend section six of the New College Council Constitution, to add the Director of Caribbean Studies as an Ex Officio member of Council. K. Huffman seconded. There was no further discussion. The motion was carried unanimously. Congratulations to Caribbean Studies Interim Director, Conrad James.
- There is a transition period as managerial responsibilities for colleges have transferred from the Provost to the Dean of the Faculty of Arts and Science. There will be new structures and mechanisms to manage the transition, but so far none have been put in place.
- There is a New Vice Dean for college relations, one of the seven college Principals will fill this role
- D. Eyoh spoke of the return to in person work. The University of Toronto's position is that everyone must return, but D. Eyoh noted that this is complicated. Employees may request an alternative work arrangement and would submit their request to their manager for consideration. Accommodations related to health or family care grounds would be put in place as a formal for seeking accommodation.

Report from the Communications Office – N. Cahill

(An [identity guideline document](#) is available as part of this report)

- We launched our new website in July of 2022. There was an adjustment period while we transferred over all of the content.
- Changes will happen in two phases: Phase one is where we are right now - addressing any bugs, things that don't work, things that aren't functioning correctly. Phase two is addressing customizations that weren't originally included, but that we now realize we need. We will work with what we have over the next six months and then decide what changes need to be made.
- In terms of training, ideally there will be one person per unit who is designated as the website person for the department. A training manual was created to help with the onboarding of the website and to be able to reference back to if anyone is unsure about how to do something. N. Cahill asked people to contact her to discuss training if needed. N. Cahill noted that S. Atkinson was no longer with New College and once the role was filled, the Communications Department would be able to offer some more advanced training.
- Regarding the pages, the intention was to create consistent 'containers' that bring cohesiveness to the site and even out discrepancies through New College departments in terms of the time and skills that different units have access to. There are many tools at our disposal to be creative within those spaces to showcase the information that each unit is interested in sharing.
- Before building the website, we had to decide what we wanted this new website to look like and that was part of a bigger project - rethinking what the new college brand looked like. Through research and surveys, it was determined that people wanted something that was modern and fresh, but didn't lose the New College feel, and this was very strongly connected to the green. Questions were asked such as what is an organizational identity? Why is it important? How do we define our organizational identity? From the focus groups and surveys, words that were focused on were: community, welcoming, inclusion, and support. From this a tagline was created: Welcome Home to New.
- Tone of voice is important. We continue to return to words like welcoming, friendly, inclusive, community-minded, and equitable. These words inform our approach to decisions regarding our organizational identity.
- Our primary colour is forest green, with a lighter green as well (shamrock green), as well as gold.
- Our chosen fonts are GT America as a heading font, Karla as our secondary font, and the two alternative fonts are Montserrat and Work Sans.

- We have created a Wordmark, a stylized version of our institution name. This will be used any time we want to use a logo, and there are three different styles available. There are also different options available for how to use this in conjunction with department logos.
- It was decided that revising the New College coat of arms would not be part of this project, so we continue to use the current one.
- The research showed that people didn't want to rely on photographs of just New College buildings, the preference was to show the architecture but include people as well.
- There are several other branding pieces now available such as t-shirts, tote bags, banners and things like a set of icons, and event poster templates.
- N. Cahill is in the processing of creating a SharePoint site, that will be the hub of the Communications Department at New College and the home base for all these pieces. It will have instructions for how to get started using the identity pieces, all of the available assets, template for basic pieces that people may want to create (posters, evites, PowerPoints, Zoom backgrounds, email signatures, etc.) There will be a form where people can submit events to be shared as appropriate. It will also house a digital media bank where a collection of images is being created that can be downloaded and used as needed.

Report of the Vice Principal – T. Goldstein (Presented by K. Huffman)

- The New College Program Directors for 2022-2023 are:
 - African Studies: M. Lo
 - Buddhism, Psychology & Mental Health: F. Garrett
 - Caribbean Studies: C. James
 - Critical Studies in Equity and Solidarity: A. McGuire
 - Human Biology: M. Neumann
 - International Foundations Program: T. Seburn (Acting Program Director)
 - New One: R. Buiani. (Acting Program Director)
- Awards:
 - The June Larkin Pedagogy Award winner for 2021 is Stanley Doyle-Wood. The deadline this year is March 31, 2023.
 - Kathleen O'Connell Award: Winner 2022: Bernardo Garcia Dominguez. The deadline for this year April 30, 2023.
- The Senior Doctoral Fellows for 2022-2023 are:
 - African Studies - Binta Bajaha
 - Buddhism, Psychology, & Mental Health - Amber Moore
 - Caribbean Studies - Ryan Persaid
 - Critical Studies in Equity & Solidarity - Hazal Halavut and Hannah Quinn
 - Human Biology - YiQing Lu
- Events this year:
 - Senior Doctoral Fellow Orientation - Monday September 19, 2022 (3-4:30) (in-person, 40 Willcocks Room 2007D). With guests L. Newbery from the Writing Centre, L. McCormick-Smith from Student Life and Program Directors M. Lo, F. Garrett, D. Eyoh, A. McGuire, and C. Dockstader.
 - Going to Graduate School Event - Tuesday October 11, 2022 (3-4:30) (on zoom, hosted by T. Goldstein) - a chance to share graduate school journeys with undergraduate students.
 - Senior Doctoral Fellow discussion with New College Program Directors - Monday October 31, 2022 , (11:30-12:00) in-person, 40 Willcocks Room 2007D) . The discussion was on building an academic career as an interdisciplinary scholar. The three SDF research presentations in April 2023 will take place on:

- Wednesday April 12 2022: 1:30-3:00: Binta Bajaha (AS) and Ryan Persaid (CS)
 - Wednesday April 19 2022: 1:30-3:00: Hazal Halavut and Hannah Quinn (CSES)
 - Wednesday April 26 2022: 1:30-3:00 YiQing Lu (HB) and Amber Moore (BPMH)
- T. Goldstein will represent New College at the Faculty of Arts and Science Communication and Consultation meeting on November 15th and 16th, 2022, and will present course modifications from African Studies and Buddhism, Psychology, and Mental Health (BPMH).

Report of the Chief Administrative Officer – R. Vander Kraats was not present, no report was submitted.

Report from the Registrar’s Office – K. Huffman

- The Registrar’s Office has returned to offering in-person appointments from September 6th to September 23rd. In that period of time the one on one advising meetings with students totaled 474 individual meetings, both drop-in and booked appointments.
- There were just over 1,300 emails received between September 6th and September 23rd.
- The Registrar’s Office is currently short staffed. K. Huffman commended staff for managing the volume. There was previously an announcement regarding expanding registrarial staff over a 3-year period. The hiring process is ongoing, with a goal of finalizing the process by November 1st, 2022.
- Enrollment data was reported as follows ([full report attached](#)):
 - The number of students enrolled at New College as of September 25, 2022 is 6,646, which is up again from last year at the same time of year, at 6,381. By comparison in 2018, enrollment was 5,674, about 800 additional students in a 5-year period.
 - The Faculty of Arts and Science undergraduate enrollment is a little over 31,000 students, as compared to five years ago at 28,000.
 - It is a challenge for Arts and Science to meet the needs of the growth in the student body, in terms of access to course enrollment, access to services at the Registrar’s Offices, and access to residence beds.
 - New College has about 21% of the overall Faculty of Arts and Science enrollment. We are quite significantly larger than the other colleges.
 - New College continues to have a very large international population, which is just over 40% and is also higher than the Arts and Science overall total, but consistent over the last number of years.
 - We have almost 1,600 4th year students, so June convocation will be very large again this year. Last year there were two ceremonies and likely the same will happen this year.

Report from the Office of Residence and Student Life – L. McCormack-Smith

- L. McCormack-Smith reports that the Office of Residence and Student Life has been exceptionally busy.
- The first in person orientation since 2019 was held and the response from students was very positive and engaging. The orientation was a success. L. McCormack-Smith commended the orientation team for all of their hard work this year.
- Events will be primarily in person but virtual options will remain for those are engaging in a different way, who may not want to be on campus or may not be coming to campus. There is recognition that now students are less likely to come to campus solely to attend an event.
- L. McCormack-Smith reported on Residence:

- Residence is at full capacity for the first time since March of 2020. There are 14 beds available, which are largely used for isolation.
- There were some concerns at the end of August and beginning of September, about the impact of late visa arrivals for students, however in the end only a minimal number of students were affected.
- Part of the challenge in terms of the expansion of the college is that the number of beds does not increase with that expansion, and we are unable to accommodate some students. Over the past five years, we have stopped accepting professional faculty students. We have had to limit the number of beds for students of the International Foundation Program (IFP) to about 150 and put more firm dates in place. This year there were about 300 students that we did not have spaces for.
- There is a Provostial committee looking at residence spaces across the University of Toronto and as this is not an issue that will be resolved soon, we may want to submit information, questions or statements about our own needs.
- Our number of international students exacerbates our space problem. We are simultaneously in a Toronto housing crisis where housing is not readily available or easily accessible from a financial perspective.
- The predominant portion of the residence community is international, and about 20% are upper year students. The typical split has been 40% upper year students and 60% first year students. Around 2011-2012, we were told to go to a split of 30% upper year students and 70% first year students to provide more spaces for first year housing guarantees, which was supposed to be a temporary accommodation that became permanent. Over time, it has shifted to only 20% upper year students. This is an issue that will have to be addressed at an institutional level.

J. Newman noted that during previous discussions it was mentioned that there might be a possibility of crafting a message to be approved by New College Council to go to the University of Toronto's Governing Council. This can be considered notice of a pending motion that may be raised at the next Council meeting.

Other Business

R. Buiani noted an issue with space at New College. As an example, the New One Program has 125 students which makes it difficult to secure appropriate spaces for events, as the William Doo Auditorium is in very high demand. R. Buiani noted that we are no longer able to use the Wilson Hall lounge for events and wondered if we might come up with a list of space that are bookable in lieu of these spaces.

Adjournment

On a motion by L. McCormack-Smith, seconded by L. Newbery, the meeting was adjourned at 1:26pm.
CARRIED.

Striking Committee – Nominations for 2022/23 NCC

Striking Committee 2023 Members: *Dickson Eyoh, NCSC President, Kerri Huffman, Tara Goldstein, Jeff Newman, Hong Si*

MEMBERSHIP OF COUNCIL

Ex Officio members:

- President (or designate)
- Vice-President and Provost (or designate)
- Principal
- Vice-Principal
- Assistant Principal & Registrar
- Dean of Students
- Chief Administrative Officer
- Associate Director, Advancement
- Alumni Development Officer
- Director, International Programs
- Librarian
- Director, the Writing Centre
- One Associate Registrar (Tricia Patel)
- Director of each academic program
- Director, WGSJ
- Director, Human Biology
- President, NCSC
- One Vice-President, NCSC (VP Admin)
- Two Presidents, NCRC

- **6 elected members of the teaching staff** (*2 year terms*)

Nomination -

- *Serving the second of a two-year term:*

Elli Weisbaum
Alistair Dias

-*serving the first of a 2 year term: 3 teaching staff members*

- Marci Prescott-Brown
- Nisrin Elamin
- Stan Doyle-Wood (1 Year)
- Chris Ramsaroop (1 year)

6 Student Reps:

NCSC Reps (4)
VP Finance
VP Student Services

Course Union Reps

African Studies Student Union
Buddhism, Psychology & Mental Health
Student Union
Caribbean Studies Student Union
Equity Studies Student Union
Human Biology Student Union
Women & Gender Studies Student Union

Dons Rep
TA/WC Instructors Rep
4 Alumni Reps

Sarah Zaman
TBC_____

USWA Rep

Berenice Alvarez

CUPE Rep

Mariana Cassar

STANDING COMMITTEES OF COUNCIL:

ACADEMIC AFFAIRS COMMITTEE

Ex Officio: Dickson Eyoh (Acting Principal), Kerri Huffman (Asst. Principal & Registrar), Marieme Lo (African Studies), Conrad James (Caribbean Studies), Tara Goldstein (VP), Anne McGuire (Equity Studies), Shahrazad Mojab (WGSI), Melody Neumann (Human Biology), Liz Newbery (Writing Centre), Frances Garrett (BP&MH), Tyson Seburn (IFP), Jeff Newman (Librarian) Roberta Buiani (New One)

To be elected: 5 members of Council

<p><i>Nominations:</i></p> <ol style="list-style-type: none"> 1. African Studies student union rep 2. NCSC rep 3. Ellie Weisbaum 4. Alistair Dias 5. Tricia Patel

BUILDING COMMITTEE

Ex Officio: Dickson Eyoh (Acting Principal), Ron Vander Kraats (Chief Administrative Officer), Leah McCormack-Smith (Dean of Students), Adam Lucas (Property Manager)

To be elected:

- 1 member of teaching staff
- 2 students
- 1 residence don
- 1 of head stewards

<p><i>Nominations :</i></p> <p>Anne McGuire NSCS rep CSES rep</p> <p><i>Co-opt:</i> Hong Si, Karen Spence, Dylan Williamson (ADRL), Melody Neumann (HMB),</p>

LIBRARY COMMITTEE

Ex Officio: Jeff Newman (Librarian), Dickson Eyoh (Acting Principal)

To be elected: four members of Council

Nominations:

Liz Newbery
NCSC rep
Alistair Dias
CSES rep

NEW STUDENT SERVICE

Ex officio: Dickson Eyoh (Acting Principal), Kerri Huffman (Registrar), Tricia Patel (Associate Registrar), Leah McCormack-Smith (Dean of Students), Jeff Newman (Librarian), Liz Newbery (Director, WC), Brenda Registe (ADO).

***Nominations: 4 NCSC Reps (including President, Orientation Co-ordinators, Commuter Rep)
2 NCRC Reps***

Co-opted: Trish Starling
Dylan Williams
Lily Kwiatkowski

PRIORITY, PLANNING AND BUDGET COMMITTEE

Ex Officio: Dickson Eyoh (Acting Principal), Neressa Feng (President, NCSC), Kerri Huffman (Asst. Principal & Registrar), Ron Vander Kraats (Chief Administrative Officer), Leah McCormack-Smith (Dean of Students), Jeff Newman (Librarian), Melody Neumann (Director, Human Biology), Shahrazad Mojab (Director, WGS), (ADO)

To be elected: 4 members of Council

NCRC rep
Hong Si
Sarah Zaman
Conrad James

	A	B	C	D	E	F
1	New College Enrolment Data					
2						
3	Year-to-Year Enrolment	2022	2021	2020	2019	2018
4	Year 1	1920	1814	1764	1731	1703
5	Year 2	1528	1531	1588	1615	1417
6	Year 3	1388	1386	1426	1227	1153
7	Year 4	1590	1613	1441	1370	1372
8	Other/Unknown	20	37	34	31	29
9	Total New College Enrolment	6446	6381	6253	5974	5674
10	Total Arts & Science Enrolment	31326	30246	29578	28772	28535
11	Percentage of Faculty Total	21%	22%	21%	21%	20%
12						
13						
14	Enrolment Demographics	2022	2021	2020	2019	2018
15	Male	46%	45%	44%	44%	44%
16	Female	51%	52%	53%	54%	55%
17	Another/undeclared	3%	3%	2%	2%	1%
18						
19	English first language	37%	37%	36%	38%	41%
20	Other as first language	63%	63%	64%	62%	59%
21						
22	Canadian Citizen	43%	44%	43%	44%	45%
23	Permanent Resident	9%	10%	10%	10%	11%
24	Study Permit	41%	43%	43%	43%	44%
25	other	6%	3%	4%	3%	
26						
27	First Year Enrolment	2022	2021	2020	2019	2018
28	New Admits	1382	1337	1324	1353	1055
29	IFP Admits	228	226	196	238	201
30	Total New College Enrolment	1610	1563	1520	1591	1256